

January 27, 2025

NORTHERN TIOGA SCHOOL DISTRICT
110 Ellison Road
Elkland, PA 16920

Minutes – Buildings & Grounds Committee Meeting
January 27, 2025

The Northern Tioga School District Buildings & Grounds Committee met for a committee meeting in the Board Room at 110 Ellison Road, Elkland, PA 16920. The meeting was called to order by Superintendent Kaufman at 6:18 PM.

Board Committee Members in attendance: Greg Cummings, Julie Preston, James Moyer, Ed Bonham, Rod Butler, Denise Mack, and Allison D’Haene.

Administrators Present: Superintendent Kaufman, Kathy VanSchaick, Kate Slavinski, Cheryl Sottolano, Matt Sottolano, Jess Millard, and William Butterfield.

- 5 Year Plan

Mr. Kaufman started going through the line items for 2024/2025 that are still in need of completion, including replacing the 2 current gym AHU’s with 1 at Williamson High School. It was determined this can be fixed instead of being replaced currently. As well, installing metal panels around the Auditorium walls at Williamson High School is a priority due to water leaks.

For 2025/2026 it was discussed that all 1-line items are a priority to complete as well. Which lead to a discussion on how to fund these projects. Kathy noted that the following projects could be funded by the Capital Reserve account while still maintaining a balance of ten percent of 24/25 total budgeted expenditures in the Capital Reserve Account.

WHS/RBW	Install metal panels around Aud walls	\$288,157.00
CW/ADM	Grub Control and Reseeding of Grass property	\$71,025.00
WHS/RBW	Boiler tubing replacement #1	\$40,100.00
WHS/CV/CW	Generator control upgrades \$30,000 ea.	\$90,000.00
WAES	Snow guard screens on roof.	\$12,950.00
WHS	J-K Wing hall floor tiled	\$21,450.00
CV	Elevator #3 other side of old building modernization upgrade	\$132,000.00
CW	Replacement of the two Taco domestic water pumps	\$15,686.00
CW	Re-tube boiler #1, #2 and #3	\$120,000.00
	TOTAL	\$791,368.00

Mr. Kaufman also noted that there is a major drain issue in the cafeteria kitchen of the R.B. Walter Elementary/Williamson High School complex that will need to be addressed. Daren is in the process of getting an architect in to scope the project. It is unknown what the cost of this project will be. The Food Service Department is aware of the issue and has been notified that the Food Service Fund may be required to assist in the cost of repairs.

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The committee supports bringing a motion to the February Board Meeting, to fund the above projects with the capital reserve account.

- Athletic Facility Discussion

Mr. Kaufman informed the committee that there are athletic project boards on display at Williamson and Cowanesque Valley High Schools, and at the Administration Building. He asked the board what information should be shared on the Districts Website regarding the athletic facility project. It was discussed that we share the project renderings and an explanation of what avenues we are looking into to fund the project.

The committee also reviewed a project timeline provided by LDG and PFM. Mr. Kaufman also shared that he has contacted references that have used Delta Development Group for the RACP process.

Greg brought up that we may want to relocate the concession stand at the Williamson facility to be closer to our existing structure for utility purposes. It was also mentioned that the concession stands should have electric heat. Mr. Kaufman stated he would bring up these items with LDG at their next meeting.

The meeting adjourned at 7:08 PM.

Brittany Mondock
Board Secretary