

## **Workplace Safety Committee Meeting Minutes August 6, 2024**

- Attendance: Daren Bryant, Supervisor of Buildings and Grounds, Gina Miller, Secretary, Brittany Mondock, Administrative Assistant, Frank Nudd, Custodian and Kathy VanSchaick, Business Manager; Absent: Rachel Bullock, Teacher

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 8:04 AM in the Business Office.

- Approval of Minutes

The minutes from the July 8, 2024, Workplace Safety Committee Meeting were approved with no changes.

- Old Business – None

- Discussion Topics

- Review of Northern Tioga Claims

One claim occurred in July. A custodian pulled a muscle in lower back and missed a few days of work.

- Walk-Through dates for the 2024/2025 school year have been updated. Brittany will send calendar invitations.

- Walk-Through of Clark Wood and Administration Building

G140 does this area need new toilet seats, as they are discolored from cleaning chemicals? It was noted that the cleaning chemicals will discolor new seats as well.

Exit near hallway 14 is blocked by several items

F122, F119, and F123 have items stacked high in classroom bathrooms

F119 has a carpet near doorway that needs secured as it is a trip hazard

Steps by High School Gymnasium needs tape replaced

- Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for September 20, 2024, at 8:00 AM at the R.B. Walter Elementary Office.

- Adjournment

- The meeting adjourned at 8:40 AM.