

Workplace Safety Committee Meeting Minutes September 16, 2022

- Attendance: Kelly Sherman, Administrative Assistant, Jeremy Freeman, Supervisor of Buildings & Grounds, and Kathy VanSchaick, Business Manager. Absent: Michelle Bloom and Rachel Bullock.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 8:00 AM in the R.B. Walter Office

- Approval of Minutes

The minutes from the August 15, 2022 Workplace Safety Committee Meeting were approved with no changes.

- Old Business – None

- Discussion Topics

- Northern Tioga Claims: Reviewed the claim of a student throwing a chair which landed on the Teacher's Aide foot on September 9, 2022. Zero days were recorded off due to this incident.
- Risk Manager Fall Edition: The Fall edition of Risk Manager was provided to the committee members for their review. Kelly Sherman to place on Northern Tioga School District Website for employees.

- Conducted Walk Through of R.B. Walter Elementary School and Williamson High School.

- Tentative Walk-Through Schedule:

- October 14, 2022: CW and Admin. Building; starting at 8:00 AM at the Admin. Building office.
- November, 2022 (Date TBD): CVHS and WAES
- February, 2023 (Date TBD): CW and Admin. Building
- April, 2023 (Date TBD): WHS and RBW

- Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for October 14, 2022 at 8:00 AM at the Business Office.

- Adjournment

The meeting adjourned at 9:15 AM.