

NORTHERN TIOGA SCHOOL DISTRICT
110 Ellison Road
Elkland, PA 16920

Minutes – November 14, 2022

1.0 OPERATIONS

1.1 Call to Order

The regular monthly meeting of the Northern Tioga School District Board of Directors was called to order by President, Julie Preston at 7:08 PM.

Executive Session – An executive session preceded the meeting for the purpose of legal and personnel issues.

1.2 Moment of Silence

A moment of silence was led by Julie Preston.

1.3 Pledge of Allegiance

Julie Preston led those present in the Pledge to the Flag.

1.4 Board Attendance: Board Members Present: Julie Preston, Ed Bonham, Greg Cummings, Ben Howe, Jolene Meisner, James Moyer, Jim Neal, and Kim Strauser. Absent: Jean Kohut.

Administrators Present: Superintendent Barnes, Christina Fry, Kris Kaufman, Jess Millard, Cheryl Sottolano, Matt Sottolano, Kathy VanSchaick, Dan Fie, and Bill Butterfield.

1.5 Student/Staff Recognitions & Presentations

Student of the Month

Williamson High School – Ella Wyble

Ella Wyble is Williamson's Student of the Month for November. She is the daughter of Amanda Darrin of Lawrenceville and Jason Wyble of Tioga. Ella is a member of the History Club, Chorus, and is the Junior Class Vice President. She was also involved in the Youth Leadership program during her sophomore year. Ella was nominated by the science department who praised her for not only being an outstanding student due to her work ethic and responsibility, but also a helpful classmate who possesses a positive attitude. Her teachers noted that Ella has high expectations of herself as evidenced by her willingness to ask questions when she is uncertain of course content and maintaining the highest grade in Astronomy over the course of an entire year. They also said that she is a wonderful young woman who is always respectful of her instructors. Clearly, Ella is an excellent representative of Williamson's best. Congratulations to Ella Wyble!

Williamson Middle School - Alivia Symonds

Alivia Symonds is a 7th grade student at Williamson Middle School. She is the daughter of Josh Symonds of Elkland, PA. Alivia's teachers describe her as an ideal student - pleasant, helpful, and always doing her best work. Alivia is a member of the middle school Student Council. Outside of school, she enjoys reading, hanging out with her friends, and watching scary movies. She also helps her grandparents on their farm from time to time, especially during hay season. After graduation, Alivia hopes to go to college and become a math teacher. Williamson Middle School is honored to name Alivia Symonds as our "Student of the Month" for November.

Cowanesque Valley High School – Sara Dreibelbis

Sara is the daughter of Katie and Kevin Dreibelbis of Lawrenceville. She lives on a dairy farm, milking 82 cows daily. Her teachers say she is a hardworking, conscientious student who actively participates in class. She is kind to adults and her classmates and has a great sense of humor. In school she is active in the concert band and the jazz band, playing tenor saxophone. She is also active in the FFA where she currently holds the Greenhand Degree. Sara represented the FFA in the Creed Speaking competition, she won at the regional level and placed 10th when she went on to the state competition. After high school she plans on attending college majoring in agriculture.

Cowanesque Valley Middle School – Kendra Abbott

The Cowanesque Valley Middle School teachers are pleased to announce Kendra Abbott as our middle school Student of the Month. She is in eighth grade and resides with Ashley Abbott, her aunt, of Knoxville. Kendra is a hard-working student, who is kind and well-behaved. Outside of the classroom, Kendra enjoys playing volleyball, going for walks, and spending time with her Husky, Bandit. Her favorite thing about middle school is being with her friends. She also enjoys the middle school teachers. Her favorite subject is reading, and she would like to be a zookeeper when she is older. When asked what she is most proud of, she responded, "My grades!" We are proud of you and your grades, too, Kendra!

R.B. Walter Elementary School – Adriana HeichelR.B. Walter Elementary School – Adriana Heichel

RB Walter congratulates Adriana Heichel as our 5th grade student of the month for November. Adriana is the daughter of Nicole Whipple and Jerry Heichel. She is a kind student who has an infectious smile and a genuine love for life. This transfers to her academic excellence, particularly her love for math and ELA. She is a member of RB Walter's newspaper staff and basketball team. Adriana's teachers describe her as a well-mannered, conscientious student who is eager to help others and to go above and beyond to show kindness. Adriana's outside interests from school are Lawrenceville Softball and spending time with her family. She is especially excited for the arrival of her new German Shepherd Puppy Ivy. We are proud to honor Adriana as RB Walter's Student of the month. Congratulations!

Westfield Area Elementary School – Reagan Hurler

The Westfield Area Elementary School Student of the Month is Reagan Hurler! Reagan is the daughter of Jessica and Alan Hurler of Potter Brook. She is a 6th grade student that is a member of band and chorus. She also is a morning helper in kindergarten and an art helper. Reagan cheers for the CV Indians Youth Football A team, plays basketball, and played softball in the past. Her favorite class in school is math! In her free time, she enjoys playing outside and riding her dirt bike.

Reagan is described by her teachers as a "mountain-mover"! She is a hard-working student that always has a positive attitude. She is eager to take on leadership roles in the classroom and she is always willing

to help others. Reagan has also given up her recess time to help organize the media room into a student lounge. We are proud to have Reagan Hurler as our November Student of the Month!

Clark Wood Elementary School – Fisher Mascho

Fisher Mascho, a 6th grade student in Mrs. Lyon's homeroom, is the Clark Wood Student of the Month. He is the son of Lindsay and Terry Mascho of Knoxville.

Fisher is an amazing young man. He puts in full effort with everything that he does. He is well-mannered, easy-going, has a fantastic personality, and is a joy to be around. Fisher does it all with a smile on his face. One of his strengths is being able to separate himself from situations to focus on the tasks at hand.

At school he is a Kindergarten Helper, an Art Helpers, and a helper for the Back-Pack Program. If there is someone who needs help, he is there. All the while, doing well academically with all his classes. Outside of school he plays baseball, football, soccer, and intends to play basketball next year. There isn't much he doesn't do. In addition to sports, he likes to hunt, ride 4-wheeler, camp, and help out at home with chopping and stacking wood. He enjoys spending time with his family and doing whatever comes up.

When asked what he enjoys he said: "I enjoy watching the Dolphins lose." He is a Dolphin fan so when asked to explain he said: "I know they'll choke in the playoffs.

Fisher is an outstanding student that has a bright future ahead of him. He has the personality, sense of humor, and ability to do anything he chooses. We are very proud of him.

1.6 Open Forum

Bob Goodrich, Osceola, PA

Mr. Goodrich addressed the Board and everyone present by giving a reminder that our students need our attention. The local VFW held a dinner and recognized seven students who wrote essays and stated two were seniors who were awarded \$500.00 for being outstanding young Americans. He thanked the Board members for allowing the Good News Club to meet after school and stated he is grateful for their investing in the tremendous students. He also offered a prayer.

1.7 Approval of Minutes

A motion was made by Jim Neal, seconded by Kim Strauser, to approve the monthly meeting minutes from the September 12, 2022 Regular Board Meeting, the September 26, 2022 Special Meeting, the October 10, 2022 Regular Board Meeting, and the November 07, 2022 Buildings & Grounds Meeting. All votes were affirmative. The motion carried.

1.8 Budget Transfers - None

1.9 Approval of Bills (Exhibit #3)

A motion was made by Greg Cummings, seconded by Ed Bonham, to approve bills as outlined in Exhibit #3. Roll Call Vote. All votes were affirmative. The motion carried.

1.10 Facility Use Permits & Conferences (Exhibits #4 & #5)

A motion was made by Jim Neal, seconded by Ed Bonham, to move the Out-of-State Conference request as listed in Exhibit #5 (Boston, MA) to 4.0 New Business. Kathy VanSchaick stated out-of-state conferences (except for Corning/Elmira area) need to be listed as a separate item in the agenda for approval. All votes were affirmative, the motion carried.

1.11 Information & Correspondence (None)

2.0 REPORTS

2.1 Superintendent's Report

Recognition of Employee Veterans

Dr. Barnes recognized current employees that served in the Armed Forces and thanked them for their service.

Shoe Bank

Dr. Barnes notified the Board there were 67 new pairs of sneakers that were distributed. There are different groups who participate in coordinating the Shoe Bank, which involves great community participation.

Dinner and a Movie

The Partnership for Community Health sponsored and held a dinner and play for the community. Dr. Barnes expressed her gratitude and thanks to David Wert, music teacher at the Cowanesque Valley High School, and CTC for funding the event. The kids had a great time and the food was wonderful.

Comp Plan

Dr. Barnes stated the Comp Plan has been submitted and approved. The next one opens in January of 2023, and is due in March.

SEL Training

Dr. Barnes explained the SEL training has started. They are working on the culture within the schools for the support staff and students.

Recognition of Employees

Dr. Barnes noted that November 16, 2022 is National Education Support Professionals Day, November 14-18, 2022 is American Education Week, and November 7-11, 2022 was National School Psychology Week. She thanked all staff members who make our schools work, and thanked the Board for providing muffins for all staff members on November 17, 2022.

2.2 Business Manager's Report

Monthly Reports – (Exhibits #6, #7, #8, #9, #10, #11, #12, and #19)

A motion was made by Greg Cummings, seconded by Ben Howe, to approve the Payroll Rate Changes, Capital Reserve Report, Financial Report, Cash Investment Report, Student Activity Report, Cafeteria Bills & Report, Transportation Changes, and Snow Plowing Bids as outlined in Exhibit #7, #8, #9, #10, #11, #12, and #19. Kathy VanSchaick stated she would discuss ice removal for the Elkland Complex, R.B. Walter, and Williamson High School with the interim Buildings & Grounds Supervisor, Dennis Fitzwater, as there were no bids for these locations for ice removal. All votes were affirmative. The motion carried.

2.3 Buildings and Grounds Report – None

2.4 Grant Update

Kris Kaufman, Principal of Academic Affairs, provided the board with a handout listing updates with the current grants. He stated the items highlighted in yellow are new updates since the previous grant update. He is also working on a Community Care Initiative with Shelby Rush regarding an after school program, which will provide transportation. APL Training will be during the Summer of 2023. Mr. Kaufman also stated he will be incorporating PCCD grant information into his updates after it has been finalized.

3.0 ACTION ITEMS

3.1 2022/2023 Co-Curricular Appointments (Exhibit #13)

A motion was made by Jim Neal, seconded by Ed Bonham, to approve 2022/2023 co-curricular appointments as outlined in Exhibit #13. All votes were affirmative. The motion carried.

3.2 Retirement

A motion was made by James Moyer, seconded by Kim Strauser, to accept the retirement of Carol Correll, Reading Teacher at Clark Wood Elementary school, effective October 18, 2022, and thank her for her dedicated service. All votes were affirmative. The motion carried.

3.3 Resignations

A motion was made by Jim Neal, seconded by James Moyer, to accept the following resignations and thank them for their dedicated service: Jeremy Freeman, Buildings & Grounds Supervisor, effective October 27, 2022; Cathy Krystoff, Cook at Westfield Area Elementary School, revised effective date from November 10, 2022 to October 25, 2022. All votes were affirmative. The motion carried.

3.4 Professional Appointments (Exhibit #15)

A motion was made by Jim Neal, seconded by Greg Cummings, to approve the Professional Appointments as outlined in Exhibit #15. Roll Call Vote. All votes were affirmative. The motion carried.

3.5 Classified Appointments (Exhibit #16)

A motion was made by Jim Neal, seconded by Greg Cummings, to approve the Classified Appointments as outlined in Exhibit #16. Roll Call Vote. All votes were affirmative. The motion carried.

3.6 Approval of Increase in Hours – 4-5.75 Hours

A motion was made by Greg Cummings, seconded by Kim Strauser, to approve the increase of the teacher aide hours for Danielle Tracy, Cowanesque Valley High School, from 4 hours per day to 5.75 hours per day, retroactive to October 13, 2022 until the Learning Support Teacher position is filled at Cowanesque Valley High School. Roll Call Vote. All votes were affirmative. The motion carried.

3.7 Approval of Increase in Hours – 5.5-6.5 Hours

A motion was made by Jim Neal, seconded by Jolene Meisner, to approve the increase of the teacher aide hours for Dawn Slonaker, Clark Wood Elementary School, from 5.5 hours per day to 6.5 hours per day, effective November 14, 2022. The support and supervision needs of the students in the primary autistic support room requires the additional support requested. Roll Call Vote. All votes were affirmative. The motion carried.

3.8 Approval of Nurse Riding School Bus

A motion was made by Ed Bonham, seconded by Kim Strauser, to approve to pay a nurse to ride the school bus for the 2022/23 school year with a student until an outside agency can address the need. A RN will be paid the professional daily substitute rate. A LPN will be paid the nurse's aide rate, pro-rated on an hourly basis, effective September 1, 2022. Roll Call Vote. All votes were affirmative. The motion carried.

3.9 Approval of Perkins, Occupational and Local Advisory Committee Meeting Minutes (Exhibit #17)

A motion was made by Jim Neal, seconded by Ben Howe, to approve the September 12, 2022 minutes from the Perkins Advisory Committee, Occupational Advisory Committee and the Local Advisory Committee as outlined in Exhibit #17. The minutes provide documentation that annual meetings provide advice to the Board and the Administration concerning the program of the school, including its general philosophy, academic and other standards, strategic plans, course offerings, support services, safety

requirements, and the skill needs of employers. Roll Call Vote. All votes were affirmative. The motion carried.

3.10 Approval of 2022/23 Mental Health Student Assistance Program (SAP) (Exhibit #18)

A motion was made by Kim Strauser, seconded by Jim Neal, to approve the Letter of Agreement with Service Access and Management, Inc. for the 2022/23 Mental Health Student Assistance Program (SAP) effective from July 1, 2022 through June 30, 2023 as outlined in Exhibit #18. Roll Call Vote. All votes were affirmative. The motion carried.

3.11 Motion to Authorize Attorney Lantz to Sign Ward Manufacturing Settlement Stipulation (Exhibit #20)

A motion was made by Ben Howe, seconded by Jim Neal, to approve Attorney Lantz to sign the Ward Manufacturing Real Estate Tax Settlement Stipulation on behalf of the District as outlined in Exhibit #20. Roll Call Vote. All votes were affirmative. The motion carried.

3.12 Out of Country Field Trip Request (Exhibit #21)

A motion was made by Ben Howe, seconded by Jolene Meisner, to approve, as outlined in Exhibit #21, the Cowanesque Valley High School Travel Club to travel to Ireland in June 2024 to introduce students to foreign places, cultures, and food. This will also aid students in developing independence and confidence, especially for travel, and will provide lasting, hands-on learning experiences. All votes were affirmative. The motion carried.

3.13 Approval of Addition of Northern Potter to Cooperative Sponsorship Agreement – Wrestling

A motion was made by Greg Cummings, seconded by Ben Howe, to approve the addition of Northern Potter (D9) to the already existing wrestling agreement with Cowanesque Valley High School (D4) and Williamson High School (D4-the host school). Combining the three schools will still keep Williamson High School in the “AA” classification. Transportation for Northern Potter students would start at Cowanesque Valley High School and will not be the responsibility of Northern Tioga School District. All votes were affirmative. The motion carried.

3.14 Approval of Resolution (Exhibit #22)

A motion was made by Jim Neal, seconded by Ben Howe, to approve a resolution authorizing a Notice of Charges as outlined in Exhibit #22. Roll Call Vote. All votes were affirmative. The motion carried.

3.15 Additional Vacancies During November

A motion was made by Ben Howe, seconded by Jim Neal, to approve the Superintendent to interview and offer positions to top ranking candidates for any teacher or classified vacancies that may occur between the November and December Board meetings. Those

recommendations will be made to the Board at the regular December meeting. (This will eliminate the need to convene a special meeting.) All votes were affirmative. The motion carried.

4.0 NEW BUSINESS

4.1 Motion to Approve Boston, MA Conference

A motion was made by Jim Neal, seconded by Ed Bonham, to approve Kelly Taylor to attend the out-of-state conference in Boston, MA as previously discussed during 1.10 and as outlined in Exhibit #5. Roll Call Vote. All votes were affirmative. The motion carried.

5.0 ANNOUNCEMENTS

5.1 Future Board Meetings

An executive session for purposes authorized by the Sunshine Act may be held between tonight and the next Board meeting.

Board Work Session – November 29, 2022, 6:00 PM has been cancelled.
Regular Board Meeting – December 01, 2022, 7:00 PM

5.2 Committee Meetings - None

6.0 ADJOURNMENT

6.1 Adjourn

A motion was made by Jolene Meisner, seconded by Greg Cummings, to adjourn. All votes were affirmative. The motion carried.

Adjournment was at 7:55 PM.

Kelly Sherman
Board Secretary

All documents as attachments to the minutes not contained herein are maintained in a separate file located in the Superintendent's Office.