

NORTHERN TIOGA SCHOOL DISTRICT  
110 Ellison Road  
Elkland, PA 16920

Minutes – Special Meeting  
March 27, 2023

**1.0 SPECIAL MEETING**

**2.0 OPERATIONS**

2.1 Call to Order

The special meeting of the Northern Tioga School District Board of Directors was called to order by Vice President, Ed Bonham at 6:01 PM.

2.2 Pledge of Allegiance

Ed Bonham led those present in the Pledge to the Flag.

2.3 Board Attendance: Board Members Present: Julie Preston (via Zoom), Ed Bonham, Ben Howe, James Moyer, and Kim Strauser. Absent: Greg Cummings, Jean Kohut, Jolene Meisner, and Jim Neal.

Administrators Present: Superintendent Barnes, Kathy VanSchaick, Dan Fie, Cheryl Sottolano, Matt Sottolano, Bill Butterfield, and Daren Bryant. Absent: Christina Fry, Kris Kaufman, and Jess Millard.

2.4 Open Forum

Bob Goodrich, Osceola, PA

Mr. Goodrich started with some humor and then thanked Kathy VanSchaick for all of her hard work. He stated there are many unknowns with creating a budget, and asked the Board to do their best to not raise taxes. He also offered a prayer.

**3.0 ACTION ITEMS**

3.1 Professional Appointments (Exhibit #1)

A motion was made by James Moyer, seconded by Ben Howe, to appoint Rebecca Slonaker, Industrial Arts/Technology Education Teacher, Williamson High School, Step 1, Bachelor's Degree. Education: Delaware Valley University, May 2023. Effective May 16, 2023, in accordance with the contractual agreement between the Northern Tioga School District and the Northern Tioga Education Association as outlined in Exhibit #1. Roll Call Vote. All votes were affirmative. The motion carried.

3.2 Approval of Special Education Agreement

A motion was made by Kim Strauser, seconded by Ben Howe, to approve the Special Education Agreement and Special Needs Trust Agreement dated February 23, 2023 as

outlined in the documents. Roll Call Vote. All votes were affirmative. The motion carried.

#### **4.0 ADJOURNMENT OF SPECIAL MEETING**

A motion was made by Ben Howe, seconded by James Moyer, to adjourn the special meeting. All votes were affirmative. The motion carried.

Adjournment was at 6:07 PM.

#### **5.0 WORK SESSION**

Ed Bonham called a board work session to order for some discussion items at 6:08 PM.

##### **5.1 Review 23/24 Equipment Lists (Exhibit #2)**

Kathy VanSchaick reviewed the 23/24 Equipment Lists as outlined in Exhibit #2. Dr. Barnes stated the Buildings & Grounds Committee held a meeting on March 22, 2023 to review the Maintenance and Custodial equipment requests. Todd Terpstra stated there are 500 devices which need replacing and grades 4, 5, and 6 at Clark Wood Elementary are the oldest. Todd said this is hopefully a 4-5 year cycle and these devices were purchased with grant funds. The devices will be on the equipment list every year from this point forward.

##### **5.2 Reimbursement of Praxis Test Cost**

Dr. Barnes discussed the reimbursement rate for Praxis Tests is currently \$150.00 per test, which was approved at the March 9, 2005 Board meeting. She explained the cost of these tests can vary between \$50.00 all the way up to \$200.00 per test, and was wondering if the Board would consider reimbursing employees up to \$200.00 per test, pending the test is passed. The Board members agreed this topic could be included in the April 11, 2023 Board Agenda for approval.

##### **5.3 CPR/AED Presentation**

Mr. Butterfield and Kimberly Kalasnik spoke with the Board members about CPR/AED devices and training. Mr. Butterfield explained Kimberly would like the Board's permission to allow her to train employees (Game Managers, Coaches, Principals, and Athletic Directors) in BLS and CPR and the use of AED devices. After Kimberly is certified, she will be able to train up to 6 people at one time, and Mr. Butterfield stated after training is complete, there would be someone at every event who would be trained in using the AED device and BLS/CPR. Kimberly stated she will be certified on April 6, 2023. The initial training class would be held before sport seasons begin, and would last for 4 hours. Re-certifying would take 1.5 hours and be required every 2 years.

Mr. Butterfield stated Amyjo Vandernick, school nurse at R.B. Walter and Williamson High School, is working on the possibility of purchasing 12 additional AED devices through the Lions Club, which are approximately \$1,500.00 each. She should have more information on this in the next 2-3 weeks. There are currently 5 AED devices in the entire district. Ed Bonham suggested the Board pay for 3-4 more AED devices now. The Board members agreed the purchase of 4 AED devices would be added to the April 11, 2023 Board Agenda for approval.

**6.0 ADJOURNMENT OF WORK SESSION**

A motion was made by Ben Howe, seconded by Kim Strauser, to adjourn the Work Session. All votes were affirmative. Meeting adjourned at 6:40 PM.

Kelly Sherman  
Board Secretary

All documents as attachments to the minutes not contained herein are maintained in a separate file located in the Superintendent's Office.