

## **Workplace Safety Committee Meeting Minutes**

### **June 5, 2023**

- Attendance: Kelly Sherman, Administrative Assistant, Kathy VanSchaick, Business Manager, Daren Bryant, Buildings & Grounds Supervisor, and Michelle Bloom, Custodian. Absent: Rachel Bullock.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 3:17 PM in the Business Office.

- Approval of Minutes

The minutes from the May 10, 2023 Workplace Safety Committee Meeting were approved with no changes.

- Old Business

Daren state the list of items to work on at Williamson High School and R.B. Walter Elementary School are 85% complete. The remaining items are on the summer list to be completed.

Daren asked who is responsible for painting the fire hydrants. Kathy and Daren will research this.

Daren stated there is a broken chain near the playground at Westfield Area Elementary School. He will get a new chain to replace this.

- Discussion Topics

- Northern Tioga Claims:
  - An employee was injured at home and in a knee brace. The employee's knee gave out and the employee fell at school fracturing their arm. No days were missed from this incident.
  - An employee was cutting glass. A tiny piece of glass was on the finger, and employee rubbed eye. No days were missed from this incident.
- Risk Manager Summer 2023 Issue was reviewed and will be posted in the faculty rooms at all schools.

- Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for July 10, 2023 at 3:15 PM in the Business Office.

Safety walkthroughs at individual buildings will being in August.

- Adjournment

The meeting adjourned at 3:32 PM.