

Workplace Safety Committee Meeting Minutes July 8, 2019

- Attendance: Kathy VanSchaick, Business Manager, Michelle Bloom, Custodian, Dennis Fitzwater, Buildings & Grounds Supervisor, and Alyson Yerrick, Administrative Assistant. Absent: Rachel Bullock, Teacher.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 8:04 am at the administrative building.

- Approval of Minutes

The minutes from the June 12, 2019 Workplace Safety Committee Meeting were approved with no changes.

- Old Business – None

- Discussion Topics

Review of Northern Tioga Claims – There was one claim received during the month of June. The claim involved a cafeteria employee who twisted their ankle in a pot hole in the parking lot. The employee suffered from an abrasion on their right elbow and knee. No loss of time was associated with the claim.

CM Regent Risk Manager Publication – Summer 2019 issue was reviewed. This issue of CM Regent Risk Manager Publication will be distributed to all employees.

Workers' Comp Insurance – Kathy VanSchaick reported that the district will be switching to UPMC WorkPartners for workers' comp insurance coverage. She also reported that the workers' comp yearly recertification has been processed and approved online.

Swings – Dennis Fitzwater reported that the maintenance department is inspecting the swings on all playgrounds and replacing any worn links if necessary. The swing set at Clark Wood Elementary School is being relocated to address water drainage issues.

Walk-Throughs – Dennis also noted that walk-throughs of the new additions should be done in August or September so everyone is familiar with them.

- Tentative Walk-Through Schedules

➤ Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for August 5, 2019 at 8:00 am in the Superintendent's Office.

➤ Adjournment

A motion was made by Kathy VanSchaick, seconded by Michelle Bloom, to adjourn the meeting. All votes were affirmative. Motion carried. The meeting adjourned at 8:12 am.