

Workplace Safety Committee Meeting Minutes
July 6, 2021

- Attendance: Alyson Yerrick, Administrative Assistant, Michelle Bloom, Custodian, and Jeremy Freeman, Supervisor of Buildings & Grounds. Absent: Kathy VanSchaick, Business Manager and Rachel Bullock, Teacher.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Alyson Yerrick at 7:17 am in the Superintendent's office.

- Approval of Minutes

The minutes from the June 7, 2021 Workplace Safety Committee Meeting were approved with no changes.

- Old Business – None

- Discussion Topics

Review of Northern Tioga Claims – There was one claim received during the month of June. The claim involved a cafeteria employee who was changing pans when a pan slipped and caught their left middle finger causing a laceration. The employee was sent to the emergency room. No loss of time was associated with the claim.

CM Regent Risk Manager Publication – Summer 2021 issue was reviewed. This issue of CM Regent Risk Manager Publication will be emailed to all staff.

Committee members reviewed the Safety Inspection Checklists for R.B. Walter Elementary/Williamson High School that were completed in May. The checklists have been sent to the building principals for their review. Jeremy will ensure that any items requiring maintenance or custodial attention are addressed.

- Tentative Walk-Through Schedules

November 2021 – CVHS/WAES
February 2022 – Wood/Admin
May 2022 – RBW/WHS

- Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for August 2, 2021 at 7:00 am in the business office conference room.

- Adjournment

The meeting adjourned at 7:27 am.