

## **Workplace Safety Committee Meeting Minutes July 10, 2023**

- Attendance: Kelly Sherman, Administrative Assistant, Daren Bryant, Supervisor of Buildings & Grounds, Kathy VanSchaick, Business Manager, and Michelle Bloom, Custodian. Absent: Rachel Bullock.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 8:01 AM in the Business Office.

- Approval of Minutes

The minutes from the June 05, 2023 Workplace Safety Committee Meeting were approved with no changes.

- Old Business

- Fire Hydrant Painting: Daren reached out to the Zoning Officer for Westfield borough and was told it is the responsibility of the district to paint the hydrants at Westfield Area Elementary School. These have been painted.
- Broken Chain at Westfield Area Elementary School: The broken chain at Westfield Area Elementary School Playground has been replaced and will be painted yellow before the 2023/24 school year begins.

- Discussion Topics

- Northern Tioga Claims: None
- HVAC Project Update: Daren stated the HVAC Project at Williamson High School and Cowanesque Valley High School is going well and are currently set to be completed by August 11, 2023.
- CVHS Restroom Project Update: Daren stated the 2<sup>nd</sup> bathroom should be completed by the 3<sup>rd</sup> week of school. Terrazzo flooring may be rescheduled to an earlier date to possibly reach an earlier completion date.
- Pole Lights at R.B. Walter/Williamson High School Parking Lots: Daren stated he is waiting on a quote to replace the pole lights with a non-dusk-dawn timer box.
- Crack Filling: Crack filling will be completed throughout the district before the 2023/24 school year begins.
- Gymnasium Floors: Daren stated the Gymnasium floors will be completed by July 14, 2023.
- The schedule below is the current walk-through dates for the 2023/24 school year:
  - August 15, 2023: CW and Admin. Building; starting at 8:00 AM at the Admin. Building office.
  - September 15, 2023: RBW and WHS; starting at 8:00 AM at the RBW office.
  - October 12, 2023: CVHS and WAES; starting at 8:00 AM at the WAES office.

- February 16, 2024: CW and Admin. Building; starting at 8:00 AM at the Admin. Building office.
- April 26, 2024: RBW and WHS; starting at 8:00 AM at the RBW office.
- June 13, 2024: CVHS and WAES; starting at 8:00 AM at the WAES office.

➤ Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for August 15, 2023 beginning at 8:00 AM at the Business Office for a walk-through of Clark Wood Elementary School and the Administration Building.

➤ Adjournment

The meeting adjourned at 8:08 AM.