

Workplace Safety Committee Meeting Minutes July 05, 2022

- Attendance: Kelly Sherman, Administrative Assistant, Jeremy Freeman, Supervisor of Buildings & Grounds, Kathy VanSchaick, Business Manager, and Michelle Bloom, Custodian. Absent: Rachel Bullock.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 8:02 AM in the Business Office.

- Approval of Minutes

The minutes from the June 06, 2022 Workplace Safety Committee Meeting were approved with no changes.

- Old Business – None

- Discussion Topics

- Review of Northern Tioga Claims – Discussed the 5/31/22 incident of the teacher at Westfield Area Elementary School who got stung by a bee on the playground and is allergic. The Maintenance department will check for beehives around the playground area. Also discussed the 6/3/22 teacher at Westfield Area Elementary School who was playing basketball when he/she heard a pop in the arch of his/her foot. Next discussion was the 6/3/22 incident with the teacher from Cowanesque Valley High School who was cleaning a desk with a razor and cut a finger, which required stitches. It was unsure how the razor was being used. The last incident discussed was 6/13/22 summer intern at the Administration Building who had pinched her thumb in the binding machine, which caused minor bleeding. None of these incidents required days off from work.
- The Safety Committee decided the following schedule of walk throughs would be as follows for the 2022/23 school year:
 - August 15, 2022: CVHS and WAES; starting at 8:00 AM at the WAES office.
 - September 16, 2022: RBW and WHS; starting at 8:00 AM at the RBW office.
 - October 14, 2022: CW and Admin. Building; starting at 8:00 AM at the Admin. Building office.
 - November, 2022 (Date TBD): CVHS and WAES
 - February, 2023 (Date TBD): CW and Admin. Building
 - April, 2023 (Date TBD): WHS and RBW

- Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for August 15, 2022 at 8:00 AM at the Westfield Area Elementary School Office.

➤ Adjournment

The meeting adjourned at 8:18 AM.