

## **Workplace Safety Committee Meeting Minutes January 7, 2021**

- Attendance: Alyson Yerrick, Administrative Assistant, Michelle Bloom, Custodian, Jeremy Freeman, Supervisor of Buildings & Grounds, and Kathy VanSchaick, Business Manager. Absent: Rachel Bullock, Teacher.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 7:10 am in the Business Office.

- Approval of Minutes

The minutes from the December 7, 2020 Workplace Safety Committee Meeting were approved with no changes.

- Old Business

Jeremy Freeman reported that his staff have been working to clean closets and boiler rooms. The secure entrances are coming along. Work is currently being done to update the security systems.

- Discussion Topics

Review of Northern Tioga Claims – There was one claim received during the month of December. The claim involved a teacher who slipped and fell in a classroom landing on their knees and the palms of their hands. They bumped the top of their head and felt nauseated. Two days of work were missed as a result of the incident. The slip occurred due to the floor being wet, however, it is unclear why the floor in the classroom was wet.

Jeremy Freeman shared that the newly updated fire panel at Cowanesque Valley High School recently alerted the district to a water leak issue. He was happy to see the new system working so well.

- Tentative Walk-Through Schedules

November 2020 – CVHS/WAES  
February 2021 – Wood/Admin  
May 2021 – RBW/WHS

- Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for February 1, 2021 at 8:00 am at the business office where committee members will conduct a walk-through of the Clark Wood Elementary School and the administration building.

➤ Adjournment

The meeting adjourned at 7:16 am.