

NORTHERN TIOGA SCHOOL DISTRICT  
110 Ellison Road  
Elkland, PA 16920

Minutes – January 10, 2022

**1.0 OPERATIONS**

1.1 Call to Order

The regular monthly meeting of the Northern Tioga School District Board of Directors was called to order by President, Julie Preston at 7:11 PM.

Executive Session – An executive session preceded the meeting for the purpose of legal and personnel issues.

Executive Session – An executive session was held December 20, 2021 for the purpose of legal and personnel issues.

1.2 Moment of Silence

A moment of silence was led by Julie Preston.

1.3 Pledge of Allegiance

Julie Preston led those present in the Pledge to the Flag.

1.4 Board Attendance: Board Members Present: Julie Preston, Ed Bonham, Greg Cummings, Jean Kohut, Ben Howe, Jolene Meisner, James Moyer, and Kim Strauser. Absent: Jim Neal

Administrators Present: Superintendent Barnes, Kathy VanSchaick, Dan Fie, Jess Millard, Kris Kaufman, Bill Butterfield, Jeremy Freeman, Cheryl Sottolano and Matt Sottolano. Absent: Christina Fry.

1.5 Student/Staff Recognitions & Presentations

Student of the Month

Williamson High School – Skyler Hughes

Skyler Hughes, son of Kyle Hughes of Philadelphia, PA, and Danielle Kipferl of Osceola, PA, and a Sophomore at Williamson Jr./Sr. High School has been selected as the high school Student of the Month for the month of January. Skyler was selected by teachers from the Social Studies Department. Teachers in this department praised Skyler for his respect, hard work in the classroom, and dedication to bettering himself. One teacher stated, “Skyler is constantly striving to grow academically, athletically, and as a person. While working on an assignment, and after receiving it back, Skyler is commonly found

looking at what he can do better the next time. If you watch Skyler in his extracurricular activities, you find a similar determination to improve. These are traits that you normally do not see in a sophomore student and I'm excited to see what this young man accomplishes in life."

Despite living further away from the school than most students, as an area exception, Skyler has been able to manage his time well and contribute in a positive way to the culture at Williamson. Since entering high school, Skyler has achieved Honor Roll every marking period. Skyler is also active in extracurricular activities, such as track and wrestling where, despite being fairly new to the sport, he is a leader in how to carry yourself on and off the mat. Skyler, the faculty and staff of Williamson High School would like to congratulate you and let you know that we are very proud of you.

#### Williamson Middle School – Clare McKee

Williamson Middle School is proud to honor Clare McKee as the January Student of the Month. Clare is the daughter of Ashley and Randall McKee and the sister of Matthew McKee. Her kindness and generosity are extraordinary. Clare is a friend to all people. She is often described as bubbly and energetic. The students and teachers alike appreciate having Clare in their class. Clare has many interests. A few of her favorite things are reading, cooking, and baking. Clare shares a love for cooking and baking with her mother. Clare is also very energetic and athletic. At Williamson she is on the Cross-Country team and the Track team. In the community, Clare enjoys volunteering at the Tioga Roller Rink. For now, Clare's future aspirations are vast. No doubt, whatever Clare selects as her future goal(s), she will excel. For all these reasons, Clare has been selected as the January Student of the Month. Congratulations Clare! Williamson is proud to have you as a student!

#### Cowanesque Valley High School – Nathaniel Boyer

Nate is a freshman at Cowanesque and is the son of Melissa and Andrew Boyer of Westfield. Nate's teachers describe him as a friendly, wonderful, and polite young man. He works hard on his schoolwork and participates during class. He asks questions for help when he needs it and he is also quick to help others if they need it. He is a joy to have in class and is also very busy outside of the school day as he participates in track and cross country. He is a member of the FFA and shows pigs, sheep, and cows at the Tioga County Fair. In his spare time, he enjoys working with his animals, skiing, hunting, fishing, and swimming. After high school, Nate is considering a career involving heavy equipment or being a lineman. Congratulations Nate and thank you for always representing CV well.

#### Cowanesque Valley Middle School – Alyssa Roe

The Cowanesque Valley Middle School is proud to present Alyssa Roe as our student of the month. Alyssa is the daughter of Tyler and Shirley Roe of Osceola. She is a pleasure to have in the classroom; she is always on task, kind to others, and respectful to her teachers. She also participates often and is willing to help others. Alyssa plays the clarinet in band, and outside of the classroom she enjoys drawing and astrology. Her favorite class is World Cultures, and she would like to go to college and become an optometrist after high school. We know that her positive attitude and great work ethic will take her to amazing places in the future!

R.B. Walter Elementary School – Kyler Barrett

Kyler Barrett has been chosen to be R.B. Walter's Student of the Month for January. Kyler, son of Joshua Barrett and Allison Rodriguez, is a sixth-grade student. His teachers selected him as the student of the month for his kind and helpful attitude. He is a hard-working student and says that math is his favorite subject in school because you can learn all sorts of ways to solve problems. Kyler also really enjoys gym class, because it gives students a break from learning.

When he is not at school, Kyler enjoys being a part of 4H Club and being a pitcher and third baseman on his baseball team. He has also participated in Bible verse competitions at his church, where he has won awards for his efforts.

When asked who his role model is, Kyler named his dad. He says his dad was in the Navy, which makes him proud. When he grows up, Kyler would like to be a mechanic because he likes to take things apart and put them back together. His teachers look forward to what the future holds for Kyler and know that he will succeed!

Westfield Area Elementary School – Kendra Miles

The Westfield Area Elementary School Student of the Month is Kendra Miles. Kendra, a 5<sup>th</sup> grade student, is the daughter of Chanse and Brianna Miles of Knoxville. Kendra is a member of chorus and band and an honor roll student. She does not have a favorite subject in school....she likes them all!! Outside of school, Kendra works on her family farm. She is a member of the Northern Lights 4H Club. She shows sheep, goats and rabbits at the Tioga County Fair. Kendra loves to play outside with her animals. She also enjoys reading! Kendra's teachers describe her as a very hard worker that is always volunteering to help others (including teachers). She is organized, creative, and helpful! She is an impressive young lady and an absolute pleasure to have in class! Kendra is very considerate and leads by example. She is always willing to do small jobs in the classroom and goes out of her way to help any way she can. She is very responsible, kind, and a pleasure to have in class. We are proud to have Kendra as our WAES Student of the Month!

Clark Wood Elementary School – Reed Vargeson

Reed Vargeson is the son of Aaron and Bree Vargeson of Osceola. Reed is a fifth grade student at Clark Wood Elementary that the teachers are extremely pleased to recommend as our Student of the Month. He demonstrates all the RAMS positive behavior expectations every day. His teachers know when something needs done, they can count on Reed to get the job done and done well. Reed is a member of the Student Council, the Back Pack Team, and a Kindergarten volunteer. He always comes to school with a smile on his face. He is always organized, prepared and ready for the day. His teachers describe Reed as polite, kind, quiet, thoughtful, dependable, responsible, reliable, and hard-working. He is a high-achieving academic student in the classroom that the teachers know they can depend on to be prepared and ready. They would also tell you that Reed is very athletic, active, and competitive. Reed gets his love of sports from his family. Reed plays a variety of sports including baseball, soccer, and basketball. He is also a member of the Corning United Soccer travel team. His hobbies include fishing, camping, and, of course, sports. Reed is the kind of student that any teacher would be pleased and delighted to have in a classroom. We are very proud of him and honored to have him represent our school.

1.6 Open Forum

Bob Goodrich, Osceola, PA

Mr. Goodrich offered words of encouragement and a prayer.

1.7 Approval of Minutes

A motion was made by Jean Kohut, seconded by Kim Strauser, to approve the monthly meeting minutes from the December 1, 2021 regular meeting and the December 9, 2021 Buildings & Grounds Committee meeting. All votes were affirmative. The motion carried.

1.8 Budget Transfers (Exhibit #2)

A motion was made by Jean Kohut, seconded by James Moyer, to approve budget transfers as outlined in Exhibit #2. Roll Call Vote. All votes were affirmative. The motion carried.

1.9 Approval of Bills (Exhibit #3)

A motion was made by Jean Kohut, seconded by Ben Howe, to approve bills as outlined in Exhibit #3. Roll Call Vote. All votes were affirmative. The motion carried.

1.10 Facility Use Permits (None) & Conferences (Exhibits #4 & #5)

1.11 Attendance Area Exceptions (Handout)

1.12 Information & Correspondence

**2.0 REPORTS**

2.1 Superintendent's Report

School Board Recognition Month

January is School Board Recognition Month – Dr. Barnes read a resolution from PSBA and thanked board members for their time and commitment to the school district.

Schedule Alignment

Dr. Barnes stated that the board had asked the high school principals to put their schedules into a modified block format so the board can see what it would look like. Matt Sottolano, Principal of Cowanesque Valley High School (CVHS), and Bill Butterfield, Principal of Williamson High School (WHS), shared example schedules with the board. Mr. Sottolano shared that switching the schedule to modified block for CVHS students would result in students receiving fewer requested courses. He noted that students look forward to their elective classes and that these classes are a motivator for students to want to come to school. Ed Bonham asked what schedule format CVHS is currently using. Mr. Sottolano said they are using an AB block schedule that is more efficient for a smaller school like CVHS.

Mr. Butterfield shared that a rotating block schedule like they previously presented to the board produced benefits for WHS. WHS is currently using a modified block schedule, however, that works well for their school.

A motion was made by Jean Kohut to let Cowanesque Valley High School and Williamson High School go on a rotating block schedule for the 2022/2023 school year. The motion was defeated for lack of a second.

Kim Strauser asked Williamson High School which schedule format they prefer. Mr. Butterfield said their preference is to continue with the modified block that they are already using. The rotating block schedule that was previously presented would be the best compromise if the board wants the high schools to use the same format. Ed Bonham noted that if the rotating block schedule will not allow the schools to share teachers, perhaps there is no need to change their schedules if each school is already doing what is best for their students. Mr. Kaufman and Mr. Butterfield noted that there would not be a lot of benefit to trying to share teachers. A modified block schedule would not free up teachers that the other school needs. Kim Strauser asked if the current schedules allow the district to not replace retirees. Mr. Sottolano and Mr. Butterfield noted that a rotating block schedule does allow for positions to be absorbed over time depending on which positions become vacant. Kim stated that she feels the board should allow the schools to each leave their schedules as they are. Each school is doing what is best for their students. The board agreed that schedules may need to be looked at again down the road if finances become a bigger concern.

A motion was made by Jean Kohut, seconded by Kim Strauser, to let the principals keep the same schedules they have been running in their buildings for the 2022/2023 school year. All votes were affirmative. The motion carried.

#### Trauma-Informed Training

Dr. Barnes shared that the district has completed the required trauma-informed training through IU 17. A trauma-informed approach policy will be presented to the board at the February meeting.

#### Shoe Bank

Dr. Barnes shared that 33 people came through the Shoe Bank last month.

#### PSBA Training

Dr. Barnes shared that PSBA will be offering training at the South Williamsport High School on January 25, 2022 for new and re-elected school directors. She encouraged board members to attend if they are able.

#### Feeding Staff

Dr. Barnes shared that the district will be feeding all staff this Friday as a thank you for their hard work.

Latest CDC Guidelines

Dr. Barnes shared an update from the CDC on isolation and quarantine periods for COVID-19 with the board.

District Update

The District Update was made available in the usual format.

2.2 Business Manager's Report

Monthly Reports – (Exhibits #6, #7, #8, #9, #10, #11, #12)

A motion was made by Greg Cummings, seconded by Jean Kohut, to approve the Payroll Rate Changes (None), Capital Reserve Report (November & December 2021), Financial Report (November & December 2021), Cash Investment Report (November & December 2021), Student Activity Report, Cafeteria Bills & Report, and Transportation Changes as outlined in the Exhibits. All votes were affirmative. The motion carried.

2.3 Buildings and Grounds Report

Jeremy Freeman, Supervisor of Buildings and Grounds, stated that the building access project and radio project are pending punch lists and the building automation project has been completed. Jeremy stated that he is still working to compile a budget and scope of work for the potential air quality improvement project. He is also finalizing details for the budget for Phase II building upgrades. Greg Cummings asked if Jeremy has sought principal input for these upgrades yet. Jeremy said he has not reached out to them yet. Jeremy also noted that the gym floors at Cowanesque Valley High School and Williamson High School were refinished. He reported that he has received his PA DEP Water Certification. He is working to finalize the scope of work for the restroom renovations at Cowanesque Valley High School. This item is on the agenda for the board to vote on tonight.

2.4 Grant Update

Kris Kaufman, Principal of Academic Affairs, provided the board with a handout giving updates on where things stand with the ESSER I, ESSER II, and ARP/ESSER grants. He stated that the funding adjustment has been completed for the ESSER II grant. The ARP/ESSER grant is still in progress. It has been suggested that the due date for this grant may be March 24, 2022. The potential air quality improvement project is still pending. The set asides for this grant are in various states of approval. A stakeholder meeting will be held on January 27, 2022 for the community to provide feedback. Dr. Barnes as well as a teacher and community member from each school have been invited.

### 3.0 ACTION ITEMS

#### 3.1 2021/2022 Co-Curricular Appointments (Exhibit #13)

A motion was made by Kim Strauser, seconded by James Moyer, to approve 2021/2022 co-curricular appointments as outlined in Exhibit #13. All votes were affirmative. The motion carried.

#### 3.2 2021/2022 Substitutes (Exhibit #14) – None

#### 3.3 Resignations

A motion was made by Greg Cummings, seconded by Jolene Meisner, to accept the resignations of Lenore Schmitt, teacher at Williamson High School, effective December 23, 2021 and Michael Schmitt, teacher at Cowanesque Valley High School, effective December 23, 2021 and thank them for their dedicated service. All votes were affirmative. The motion carried.

#### 3.4 Unpaid Leave of Absence Request

A motion was made by Jolene Meisner, seconded by Ed Bonham, to approve Judith Sheive, cook at R.B. Walter Elementary/Williamson High School, to take an unpaid leave of absence from January 3, 2022 to January 31, 2022. All votes were affirmative. The motion carried.

#### 3.5 Assistant Principal Appointment (Exhibit #15)

A motion was made by Kim Strauser, seconded by Jolene Meisner, to appoint Brad Feldmeier to the position of Assistant Principal, currently assigned at the Williamson High School, effective March 28, 2022 at a salary of Level 8 of the current Act 93 agreement as outlined in Exhibit #15. Roll Call Vote. The motion carried with Jean Kohut casting a negative vote.

#### 3.6 Assistant Principal Appointment (Exhibit #27)

A motion was made by Ed Bonham, seconded by Kim Strauser, to appoint Bonnie Walker to the position of Assistant Principal, currently assigned at the Cowanesque Valley High School, effective January 11, 2022 at a salary of Level 6 of the current Act 93 agreement as outlined in Exhibit #27. Roll Call Vote. The motion carried with Jean Kohut and James Moyer casting negative votes.

Jean Kohut stated that she believes this employee should remain as the Dean of Students in an effort to save money. Enrollment at Cowanesque Valley High School is down. The district chose not to hire additional teachers in the fall because of lack of finances. James Moyer stated that he feels the position should have been advertised.

### 3.7 Professional Appointments (Exhibit #16)

A motion was made by Kim Strauser, seconded by Jolene Meisner, to appoint:  
Emma Durst, Middle Level Citizenship/Social Studies Teacher, Williamson High School, Step 1, Bachelor's Degree. Effective: January 17, 2022 pending receipt of Social Studies 7-12 PA State Certification from the PA Department of Education;  
Gage Gardner, Mathematics/Physical Education Teacher, Cowanesque Valley High School, Step 1, Bachelor's Degree. Effective: January 24, 2022 in accordance with the contractual agreement between the Northern Tioga School District and the Northern Tioga Education Association as outlined in Exhibit #16. Roll Call Vote. All votes were affirmative. The motion carried.

### 3.8 Classified Appointments (Exhibit #17)

A motion was made by James Moyer, seconded by Jolene Meisner, to appoint:  
Clarissa Jones, Instructional Aide, position will be 5.5 hours per day for the remainder of the 2021/2022 school year, beginning with the 2022/2023 school year, the position will be 4.0 hours per day, R.B. Walter Elementary School, \$13.80 per hour, effective December 13, 2021;  
Danielle Tracy, 4.0 hour per day Special Education Teacher Aide, Cowanesque Valley High School, \$13.80 per hour, effective December 15, 2021;  
Lisa Hunter, 3.25 hour per day Cafeteria Aide, Clark Wood Elementary School, \$13.00 per hour, effective January 3, 2022;  
Jeffrey Sickafus, 5.0 hour per day Custodian, Williamson High School, \$15.47 per hour, effective January 3, 2022;  
Adina Troutman, 2.5 hour per day Cafeteria Aide, Westfield Area Elementary School, \$13.00 per hour, effective January 24, 2022 in accordance with the contractual agreement between the Northern Tioga School District and the Northern Tioga Education Support Professionals as outlined in Exhibit #17. Roll Call Vote. All votes were affirmative. The motion carried.

### 3.9 Approval of Superintendent's Contract (Exhibit #18)

A motion was made by Kim Strauser, seconded by Ed Bonham, to approve the Superintendent's Contract as outlined in Exhibit #18. Roll Call Vote. The motion carried with Jean Kohut casting a negative vote.

### 3.10 Approval of Statement of Charges

A motion was made by Greg Cummings, seconded by Ben Howe, to approve the notice of charges on a personnel matter. Roll Call Vote. All votes were affirmative. The motion carried.



3.11 First Reading of Policy (Exhibit #19)

A motion was made by Ben Howe, seconded by Greg Cummings, to approve the first reading of proposed changes to Policy #611 – Purchases Budgeted as outlined in Exhibit #19. Roll Call Vote. All votes were affirmative. The motion carried.

3.12 Second Reading and Final Adoption of Policy (Exhibit #20)

A motion was made by Jolene Meisner, seconded by Jean Kohut, to approve the second reading and final adoption of proposed changes to Policy #337 – Vacation as outlined in Exhibit #20. Roll Call Vote. All votes were affirmative. The motion carried.

3.13 2021/22 Equipment Requests

A motion was made by Jean Kohut, seconded by Greg Cummings, to table the 2021/22 equipment requests until the next meeting. Roll Call Vote. All votes were affirmative. The motion carried.

Jean Kohut stated that she feels the board needs time to talk with the business manager about the equipment requests.

3.14 CVHS Restroom Renovations (Exhibit #21)

A motion was made by Greg Cummings, seconded by Ed Bonham, to approve hiring Foor & Associates Architects to provide Architectural/Engineering Services for the renovation of the restrooms at the Cowanesque Valley High School at a cost of \$43,400.00 plus reimbursables as outlined in Exhibit #21. This renovation project will be funded through the Capital Reserve Fund. Roll Call Vote. All votes were affirmative. The motion carried.

3.15 ESS Contract (Exhibit #22)

A motion was made by Kim Strauser, seconded by Ed Bonham, to approve the Substitute Staff Placement Agreement between ESS Northeast, LLC and the district effective through June 30, 2022 as long as the agreement is nonexclusive as outlined in Exhibit #22. Roll Call Vote. All votes were affirmative. The motion carried.

3.16 Approval of Letter of Agreement (Exhibit #23)

A motion was made by Jean Kohut, seconded by Jolene Meisner, to approve the Letter of Agreement with County of Tioga for the Drug and Alcohol Student Assistance Program (SAP) effective from July 1, 2021 to June 30, 2022 as outlined in Exhibit #23. Roll Call Vote. All votes were affirmative. The motion carried.

## 3.17 Request to Attend Out-of-State Conference (Exhibit #24)

A motion was made by Jean Kohut, seconded by Jolene Meisner, to approve Linda Kies to travel to New York City, NY from March 3-5, 2022 to attend the National Art Education Association (NAEA) National Convention at a total cost of approximately \$800.00 to the District as outlined in Exhibit #24. Roll Call Vote. All votes were affirmative. The motion carried.

## 3.18 Principal's Special Request

A motion was made by James Moyer, seconded by Ben Howe, to approve Mr. Sottolano, Principal of Cowanesque Valley High School, to use up to \$2,500.00 from his Principal's Special Request Fund to support student rewards, field trips and possibly a deposit on next year's first day guest speaker. Roll Call Vote. All votes were affirmative. The motion carried.

## 3.19 Approval of Copier Lease Agreement (Exhibit #25)

A motion was made by Jean Kohut, seconded by Ed Bonham, to approve the renewal of a 60 month copier lease agreement with ToppCopy for 17 copiers at a rate of \$7,298.75 per month as outlined in Exhibit #25. The current lease agreement is \$7,911.75 per month. The current average cost per month with overages is \$8,103.50 with the new lease the average monthly cost is estimated at \$7,467.21. The new lease will save the district approximately \$636.79/month. As with our current lease, this agreement will increase at \$.001/copy per year and will include new machines, service on the machine, and the toner. Roll Call Vote. All votes were affirmative. The motion carried.

## 3.20 Release Time Class Approval

A motion was made by Kim Strauser, seconded by James Moyer, to approve Garion Erway, of Child Evangelism Fellowship of Tioga County, Inc., to conduct the released-time class and after school club program beginning the week of January 12, 2022 through the week of April 27, 2022 from 2:50 pm – 4:10 pm on Thursdays for students at the Westfield Area Elementary School, from 3:15 pm – 4:30 pm on Wednesdays for students at the Clark Wood Elementary School, and from 2:45 pm – 4:10 pm on Wednesdays for students at the R.B. Walter Elementary School. Classes will be held at the Westfield Area Elementary School, Clark Wood Elementary School, and the R.B. Walter Elementary library. They also request permission to place flyers regarding the program at the schools. Parents will be required to sign a permission slip for their children to attend. All votes were affirmative. The motion carried.

### 3.21 Additional Vacancies During January

A motion was made by James Moyer, seconded by Ben Howe, to approve the Superintendent to interview and offer positions to top ranking candidates for any teacher, classified, or Act 93 vacancies that may occur between the January and February Board meetings. Those recommendations will be made to the Board at the regular February meeting. (This will eliminate the need to convene a special meeting.) All votes were affirmative. The motion carried.

### 3.22 NTSD Health & Safety Plan (Exhibit #26)

Greg Cummings shared that, since the holidays, Tioga County has seen an increase in COVID-19 cases. He has concerns about hospitals being full. He feels that the district's best chance of keeping kids in school and sports is to implement masking. Kim Strauser stated that the county is currently in a high rate of transmission. Masking is something we need to do for our staff and students. Greg noted that he feels that masks should be required if the county is in high or substantial rates of transmission. Ben Howe stated that he disagrees with the idea of requiring masks. He asked the admin team for their thoughts. Cheryl Sottolano, Principal of Westfield Area Elementary School, stated that most of our community does not agree with required masking. She added that there is no evidence that increased transmission is coming from schools. If there was, she would support the requirement. Kim Strauser asked if masks are encouraged and worn on buses and whether everything is still thoroughly sanitized. The admin team said yes, these things are done. Mrs. Sottolano noted that battling students about masks takes the focus off of learning. Mr. Kaufman stated that they can see a positive difference in students in school when masks are not required. Mr. Butterfield and Mr. Millard noted that students do not need to wear masks outside of school. James Moyer asked the principals if they are seeing an elevated number of absences. The principals stated that absences come in phases. They noted that there is currently an elevated number of quarantines but not positive cases in schools. Ben Howe stated that he respects that this is not an easy topic. He feels that masking should remain a choice. He stated that we should keep encouraging masking. Parents and students do have remote learning options if they are not comfortable with in-person learning. Julie Preston noted that the number of cases found in children in Tioga County is lower than in other counties. Greg Cummings asked if the district is following all aspects of the Health & Safety Plan. The principals stated that they are following the plan.

A motion was made by Greg Cummings, seconded by Kim Strauser, to add the following to the end of item 3a on the Health & Safety Plan: or unless the level of transmission in Tioga County becomes substantial or high, masks for all staff, students, and visitors will be required.

Ed Bonham asked if the district must police masking if they opt to mandate it. Dr. Barnes said yes, we must. James Moyer stated that they received a correspondence that said some of our staff are fearful about students not wearing masks. The principals stated that they do have some teachers with health concerns, however, some teachers will be upset if masks are required. Many teachers, even some with health concerns, do not want to police masks if they are required.

The administration asked if the mandate would include masking at sporting events, recess, and gym class. Greg stated that masks would be enforced the same way they were before the Governor's mandate was lifted. Kim Strauser stated that people do not have the right to infect others. Remote learning is not a viable option for all families if they are uncomfortable with no masks. Jean Kohut asked if the custodians still spray and disinfect the buildings like they did last year. The principals said yes, the rooms are disinfected. Ed Bonham asked the administration to review the Health & Safety Plan and make sure that all items are being followed.

A motion was made by Greg Cummings, seconded by Kim Strauser, to revise Greg's motion to add the following to the end of item 3a on the Health & Safety Plan instead: or unless the level of transmission in Tioga County becomes high, masks for all staff, students, and visitors will be required. The motion was defeated with Ed Bonham, Ben Howe, James Moyer, and Julie Preston casting negative votes.

#### **4.0 NEW BUSINESS**

#### **5.0 ANNOUNCEMENTS**

##### **5.1 Future Board Meetings**

An executive session for purposes authorized by the Sunshine Act may be held between tonight and the next Board meeting.

Board Work Session – January 24, 2022, 6:00 PM  
Regular Board Meeting – February 14, 2022, 7:00 PM

##### **5.2 Committee Meetings**

#### **6.0 ADJOURNMENT**

A motion was made by James Moyer, seconded by Jean Kohut, to adjourn. All votes were affirmative. The motion carried.

Adjournment was at 9:48 PM.

Alyson Yerrick  
Board Secretary

All documents as attachments to the minutes not contained herein are maintained in a separate file located in the Superintendent's Office.