

Workplace Safety Committee Meeting Minutes February 6, 2024

- Attendance: Frank Nudd, Custodian, Kathy VanSchaick, Business Manager, Rachel Bullock, Teacher, Daren Bryant, Supervisor of Buildings and Grounds, Gina Miller, Secretary, and Brittany Mondock, Administrative Assistant.
- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 9:00 AM in the Board Room.

- Approval of Minutes

The minutes from the January 3, 2024, Workplace Safety Committee Meeting were approved with no changes.

- Old Business – None

- Discussion Topics

- Review of Northern Tioga Claims: There were two claims received in January. The first involved a student biting a teacher's aide on the forearm. The second claim involved a maintenance employee straining their back lifting 50 pounds bags of salt. It is unsure at this time if the employee will be out for a period of time. Bryant will send an email to the maintenance and custodial staff regarding working together when lifting heavy items.
- Other Business: None
- Annual Safety Training: All committee members participated in the Annual Safety Training.

- Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for March 22, 2024, at 8:00 AM at the Administration Building Office, for a walkthrough of the Administration Building and Clark Wood Elementary School.

- Adjournment

- The meeting adjourned at 9:42 AM.