

Workplace Safety Committee Meeting Minutes February 20, 2023

- Attendance: Kathy VanSchaick, Business Manager, Kelly Sherman, Administrative Assistant, Daren Bryant, Supervisor of Buildings & Grounds. Absent: Michelle Bloom and Rachel Bullock.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 8:06 AM in the Business Office.

- Welcome New Supervisor of Buildings & Grounds, Daren Bryant

Kathy VanSchaick welcomed the new Buildings & Grounds Supervisor, Daren Bryant.

- Approval of Minutes

The minutes from the January 3, 2023 Workplace Safety Committee Meeting were approved with no changes.

- Old Business

The repairs to the railings by the sidewalks at Cowanesque Valley High School and Clark Wood Elementary School are going to start February 20, 2023.

Daren Bryant stated the sink in the Locker Room at Clark Wood Elementary School has been fixed, as well as the ceiling tiles and roof leak.

- Discussion Topics

- Northern Tioga Claims: There were 2 claims reviewed.
 - February 6, 2023: Teacher was scratched by a student, and has an open wound that is now black, red, and hot. Medical attention was received, and there were no days off work for this incident.
 - February 10, 2023: A Cook's foot got caught in an insulated bag handle, which made the employee fall on the knee. There were no days off work for this incident.
- Risk Manager – Spring 2023 Edition: This was attached and reviewed.
- Walkthrough dates have been updated. Committee members need to update their calendars.
- Safety Committee Training is scheduled for March 8, 2023, starting at 10:00 AM in the Board Room. All members are required to attend this training.

- Conduct Walk Through of Clark Wood Elementary School and Administration Building.

- Walk-Through Schedule:
 - April 28, 2023: WHS and RBW; starting at 8:00 AM at the RBW office.
 - June 12, 2023: WAES/CVHS; starting at 8:00 AM at WAES office.

- Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for March 8, 2023 at 10:00 AM in the Board Room.

- Adjournment

The meeting adjourned at 9:06 AM.