

**Workplace Safety Committee Meeting Minutes**  
**August 5, 2019**

- Attendance: Kathy VanSchaick, Business Manager, Michelle Bloom, Custodian, and Alyson Yerrick, Administrative Assistant. Absent: Rachel Bullock, Teacher and Dennis Fitzwater, Supervisor of Buildings & Grounds.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 8:02 am at the administrative building.

- Approval of Minutes

The minutes from the July 8, 2019 Workplace Safety Committee Meeting were approved with no changes.

- Old Business

Workers' Comp Insurance – Kathy VanSchaick reported that we now have a panel of physicians with UPMC that must be used for workers' comp injuries. Staff will get a memo informing them of this and will need to sign off on it. This was a recommendation from our insurance company.

- Discussion Topics

Review of Northern Tioga Claims – There were no claims received during the month of July.

CM Regent Risk Manager Publication – There is no new issue available.

Swings – Relocation of the swing set at Clark Wood Elementary School has been completed.

- Tentative Walk-Through Schedules

November 2019 – CVHS/WAES

February 2020 – Wood/Admin

May 2020 – RBW/WHS

➤ Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for September 9, 2019 at 3:15 pm in the Superintendent's Office. Alyson will follow up with Dennis to see if he wants to make this a walk-through of one of the buildings due to the renovations.

➤ Adjournment

A motion was made by Kathy VanSchaick, seconded by Michelle Bloom, to adjourn the meeting. The meeting adjourned at 8:08 am.