

**Workplace Safety Committee Meeting Minutes**  
**April 30, 2020**

- Attendance: Alyson Yerrick, Administrative Assistant, Jeremy Freeman, Supervisor of Buildings & Grounds, Michelle Bloom, Custodian, and Kathy VanSchaick, Business Manager. Absent: Rachel Bullock, Teacher.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 10:31 am at the administrative building.

- Approval of Minutes

The minutes from the March 2, 2020 Workplace Safety Committee Meeting were approved with no changes.

- Old Business

Jeremy reported that they plan to get unused televisions taken down in classrooms. This need was noted during the committee's last walk-through.

- Discussion Topics

Review of Northern Tioga Claims – There were two claims received during the month of March. The first involved a substitute who was slapped on the right lower arm and kicked in the right leg. The second involved a teacher who got a piece of metal in their left eye. Committee members questioned whether this employee was wearing safety glasses. No loss of time was associated with either of the claims.

Other Business – Committee members noted that precautions are being taken by the district amid the COVID-19 pandemic. Staff have been given masks, are practicing social distancing, and meetings are being held via Zoom when possible. Custodians are also cleaning and disinfecting often. The district's playgrounds have been closed.

- Tentative Walk-Through Schedules

November 2019 – CVHS/WAES  
February 2020 – Wood/Admin  
May 2020 – RBW/WHS

➤ Next Meeting

The next meeting of the Workplace Safety Committee will be scheduled for some time in May once the committee's annual safety training can be scheduled. The walk-through at RBW/WHIS will be moved to June after school is out.

➤ Adjournment

The meeting adjourned at 10:36 am.