

REQUEST FOR ATTENDANCE AREA EXCEPTION

Student's Name: \_\_\_\_\_

Student's Age: \_\_\_\_\_ Student's Grade: \_\_\_\_\_

Assigned School: \_\_\_\_\_

School Student Wishes to Attend: \_\_\_\_\_

Reasons for Requesting Exception: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I (We), \_\_\_\_\_, the parent(s)/guardian(s) of \_\_\_\_\_  
Parent/Guardian Name(s) Student's Name

understand and agree to the terms of the Student's School Attendance Area Policy.

\_\_\_\_\_  
Parent/Guardian Signature Date

\_\_\_\_\_  
Parent/Guardian Signature Date

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Sending School:

Receiving School:

\_\_\_ Approved \_\_\_ Disapproved

\_\_\_ Approved \_\_\_ Disapproved

\_\_\_\_\_  
Sending School Principal Signature / Date

\_\_\_\_\_  
Receiving School Principal Signature / Date

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Superintendent Action:

\_\_\_ Approved \_\_\_ Disapproved

\_\_\_\_\_  
Superintendent's Signature Date

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The Board of School Directors shall establish attendance areas for the schools within the Northern Tioga School District. Students will be assigned to a school as determined by the residence of the student's parents/guardians and the attendance area for the school.

Exceptions to the above, so as to authorize a student to attend other than the one assigned, shall require the Superintendent's approval using the guidelines and procedures. The Superintendent will submit reports to the Board in October and February.

1. Exceptions may be granted for educational as well as personal reasons.
2. Exceptions will not be granted for the sole purpose of participation in athletics or other extracurricular activities.
3. Exceptions may be initiated by either the student's parents/guardians or the school district.
4. Parents/Guardians requesting an exception shall submit a completed Request For Attendance Area Exception form to the principal of the school the student is assigned to attend.
  - a. The request shall list the student's name, age, grade, the assigned school, the school the student wishes to attend, and the reasons for requesting the exception.
  - b. The parents/guardians must agree in writing to assume the responsibility and cost of the student's transportation to the school requested. The student may be allowed to use district transportation, provided it is not necessary to change any bus routes and there is room available on the bus. The student may be bumped from the bus should the space be required for students attending the school in their attendance area. The parents/guardians must agree to be responsible for any increase in transportation cost due to transporting a student to a school other than their assigned attendance area school.
  - c. After receiving the request, the principal(s) shall approve or disapprove the request, stating the reasons for doing so, and then forward the request to the Superintendent. The Superintendent shall in turn approve or disapprove the request, stating the reasons for doing so.
5. Should the district initiate the exception for the "good of the district", the district shall be responsible for the student's transportation as per the transportation policy.
6. Exceptions will not be considered when the parents/guardians owe the district any transportation costs for previous years, and exceptions that have been granted may be revoked by the Board for nonpayment of transportation costs.
7. Exceptions that have been granted may be revoked and the student returned to their original building due to poor academic performance or acts of misbehavior or attendance.
8. When an exception has been granted, the new school shall become the school to which the student is assigned for as long as the residence of the student/parent/ guardian remains within the original attendance area or the new attendance area, or the exception has been revoked as provided in paragraph number 6 above. Once a student has been assigned to a school outside the normal attendance area, a request for an exception must be submitted and approved before the student will be allowed to attend the school in the attendance area in which s/he resides.

Parents/Guardian Initials \_\_\_\_\_