

**Workplace Safety Committee Meeting Minutes**  
**August 2, 2021**

- Attendance: Kathy VanSchaick, Business Manager, Alyson Yerrick, Administrative Assistant and Jeremy Freeman, Supervisor of Buildings & Grounds. Absent: Michelle Bloom, Custodian and Rachel Bullock, Teacher.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 7:06 am in the business office.

- Approval of Minutes

The minutes from the July 6, 2021 Workplace Safety Committee Meeting were approved with no changes.

- Old Business – None

- Discussion Topics

Review of Northern Tioga Claims – There were no claims received during the month of July.

Kathy VanSchaick noted that our annual Safety Committee training will now need to include a substance abuse & opioid painkiller use component per Act 57 of the PA Workers Compensation Act.

Jeremy Freeman shared that an insurance representative was here and completed a walk-through of all district facilities on July 1, 2021. They have given us a list of items they recommend be addressed to reduce the risk of loss. Jeremy and Kathy have a meeting with the Superintendent and building principals to discuss the list.

- Tentative Walk-Through Schedules

November 2021 – CVHS/WAES

February 2022 – Wood/Admin

May 2022 – RBW/WHS

- Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for September 7, 2021 at 3:15 pm in the Superintendent's office.

- Adjournment

The meeting adjourned at 7:10 am.