

Workplace Safety Committee Meeting Minutes
December 9, 2019

- Attendance: Michelle Bloom, Custodian, Jeremy Freeman, Supervisor of Buildings & Grounds, Carey Starkweather, Secretary, Rachel Bullock, Teacher and Kathy VanSchaick, Business Manager.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 3:17 pm at the Administration Business Office Conference Room

- Approval of Minutes

The minutes from the November 25, 2019 Workplace Safety Committee Meeting were approved with no changes.

- Old Business – None

- Discussion Topics

- Follow up discussion to walk through.

The committee discussed sending violators emails explaining the violation with suggested corrective actions. Kathy VanSchaick explained no current policies exist for personal property, and discussed checking the PSBA website for policies. Working with Matt Sottolano to have railings installed on the tops of cabinets would allow for this area to be used for storage. The committee discussed working with building principals to get rid of unused/unwanted items using Muncibid.

- Other Business:

- The use of doors being blocked and propped open during non-school hours and restricting access to parts of the building with gates.

- Tentative Walk-Through Schedules

February 2020 – Wood/Admin
May 2020 – RBW/WHs

➤ Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for January 6, 2020 at 3:15 pm at the Business Office Conference Room

➤ Adjournment

A motion was made by Kathy VanSchaick, seconded by Michelle Bloom, to adjourn the meeting. The meeting adjourned at 3:45 pm.