

**NORTHERN TIOGA SCHOOL DISTRICT  
OVERNIGHT FIELD TRIP REQUEST FORM**

School: \_\_\_\_\_ Subject Area: \_\_\_\_\_

Destination: \_\_\_\_\_ Date of Trip: \_\_\_\_\_

Sponsoring Organization: \_\_\_\_\_ Teachers In Charge: \_\_\_\_\_

Mode of Transportation: \_\_\_\_\_

Goal and Objectives: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Itinerary: (Include departure time, place, destination, return time and place.)  
**Please attach a copy of the itinerary.**

# of Persons: Students: \_\_\_\_\_ Teachers: \_\_\_\_\_  
 Chaperones: \_\_\_\_\_

Cost:	<u>School</u>	<u>Parent/Pupil</u>	<u>Organization/ Group</u>
Transportation	_____	_____	_____
Meals	_____	_____	_____
Lodging	_____	_____	_____
Fees	_____	_____	_____
Other	_____	_____	_____
Total	_____	_____	_____

Signatures:	Date:	Approval/Disapproval
Teacher: _____		_____/_____ <div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>
Principal: _____		_____/_____ <div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>
Superintendent _____		_____/_____ <div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>