



STUDENT ACCOUNT PROCEDURES FOR THE CAFETERIA

1. **No A La Carte Items may be charged.** A La Carte items are any foods that are not a part of the reimbursable meal for that day such as “snacks, or extras”.
2. If a student is eligible for Free and Reduced Price meals, this means **both breakfast and lunch meals.**
3. Students receiving **Free Meals**, but choose to pack and want a carton of milk, will need to purchase the milk. The Meal Eligibility is for a reimbursable meal only.
4. Northern Tioga School District will use an **automated phone system** to inform the parents of meal charges exceeding one dollar.
5.  For students enrolled in grades nine through twelve, all secondary schools are now required to direct communications regarding a low balance or money owed to the student if the communications are made individually to the student by appropriate school personnel and are made discreetly. This is in addition to the communication to the parent.
6.  Act 39 of 2018 states that a school may restrict privileges or activities of students who owe money for school meals if those same restrictions apply to students who owe money for other school-related purposes.
7. To avoid excessive charges, these payment options for a student cafeteria account are available:
 - a. Students may deposit cash on the cafeteria line
 - b. Students may deposit checks on the cafeteria line
 - c. Parents / Guardians may make payments at the school office
 - d. Parents / Guardians may mail payments to the Administrative Office at 110 Ellison Road, Elkland, PA 16920
 - e. Parents / Guardians may make on-line payments using www.MYSCHOOLBUCKS.COM

On-Line Payment System

Paying for your child’s school meals just got easier!

<https://www.myschoolbucks.com> connects you to your school district. You can now quickly and easily put money directly into your child meal account.

Convenient - Easy - Secure

Through Myschoolbucks.com you can pay with credit card or electronic checks for all school activities from one convenient location... YOUR home! You will know at any point, the balance in your child’s meal account and see exactly what they are purchasing. If you use the recurring payment option, you never have to worry about low balances again.

Myschoolbucks.com:

- Accepts credit card payments

- Allows you to view account balances and transaction history
- Gives you the ability to monitor what your child is purchasing at the cafeteria
- Deposits directly into your child's account
- Has secure online data protection
- Sends out email reminders and low balance notifications
- Allows you to pay for your child's meals via Internet

Student Cafeteria Accounts

Please note that if your child should leave the district, **you must submit a written request** for a refund within 30 days of withdrawing. If a balance remains & no request has been received, these funds will revert back to the food service department.