

Workplace Safety Committee Meeting Minutes
February 5, 2018

- Attendance: Kathy VanSchaick, Administrative Assistant; Michelle Bloom, Custodian; Rachel Bullock, Teacher; Wanda Erb, Business Manager; and Dennis Fitzwater, Buildings & Grounds Supervisor.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee Meeting was called to order by Wanda Erb at 8:00 am at the administrative building.

- Approval of Minutes

The minutes from the January 10, 2018 Workplace Safety Committee Meeting were approved with no changes.

- Old Business

Dennis noted that he is in the process of getting quotes for bumpers for the zip lines at Clark Wood Elementary and R.B. Walter Elementary School playgrounds and that it has been difficult to find a vendor that sells them.

- Discussion Topics

Review of Northern Tioga Claims – one claim was received during January that involved a cafeteria employee cutting her head on a door. The employee developed a staph infection and did miss some days of work. Wanda noted she does not believe this to be workers compensation related.

- Administrative Building/Clark Wood Elementary School Walk Through

Committee members conducted a walk through of the Administrative Building/Clark Wood Elementary School. Kathy will share results with the committee as well as the building principals.

- Tentative Walk-Through Schedules

May 2018 – WHS/RBW
November 2018 – CV/WAES
February – 2019 – Wood/Admin

- Next Meeting

The next meeting of the safety committee has been scheduled for March 5, 2018 at 3:15 pm in the Superintendent's Office.

➤ Adjournment

A motion to adjourn was made by Wanda Erb seconded by Kathy VanSchaick to adjourn the meeting. All votes were affirmative. Motion carried. The meeting adjourned at 8:58 am.