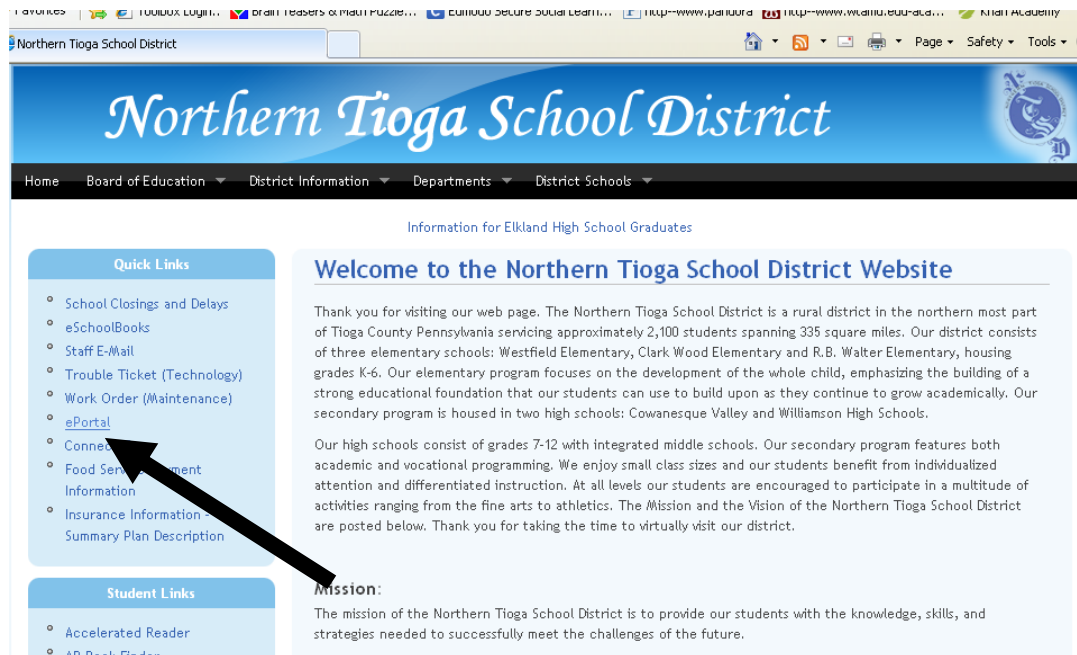


ePortal Login Instructions

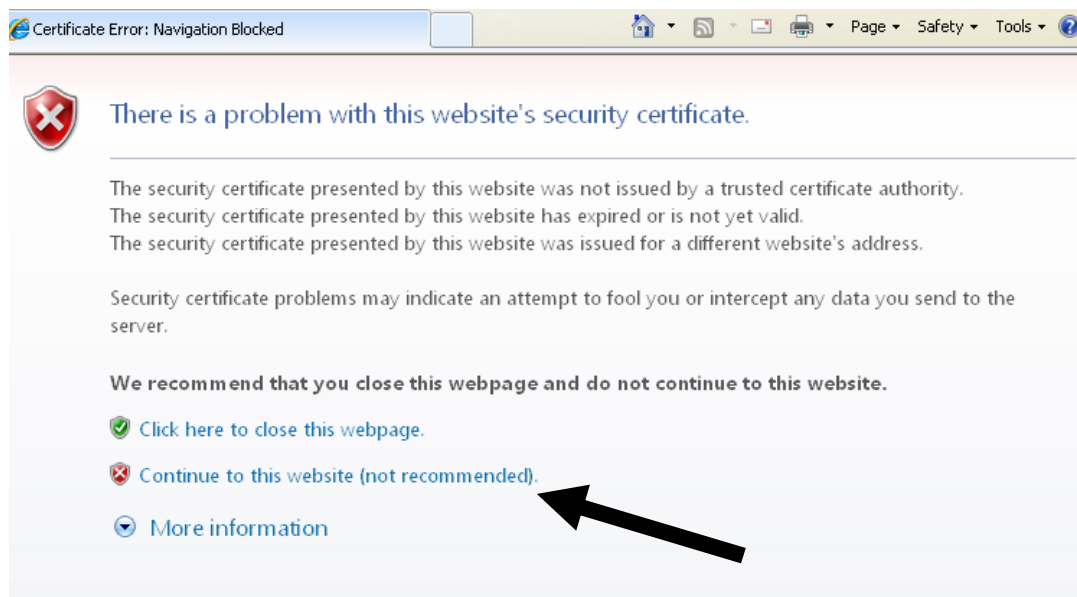
All teachers should be able to logon from home with the ePortal. This will give you access to your personal share (G drive), and the school share(S drive). I have attached step by step instructions with screen shots for you to use from home.

Step 1: From the NTSD web site click on ePortal



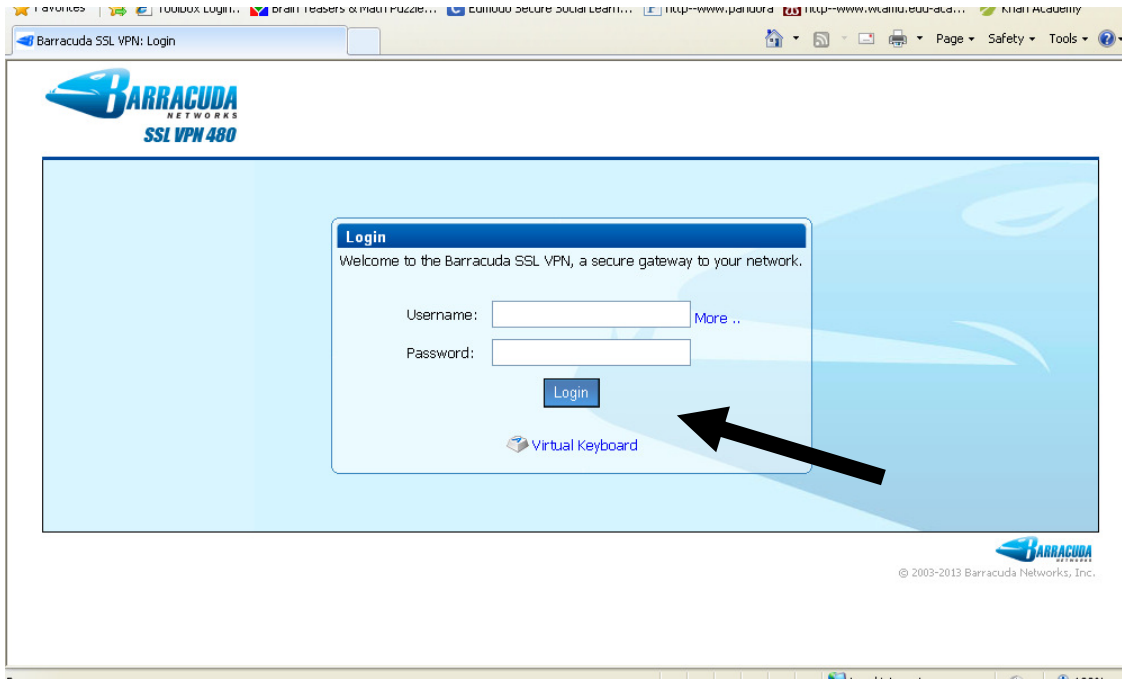
The screenshot shows the Northern Tioga School District website. The header includes the district name and navigation menus. A 'Quick Links' sidebar on the left contains several links, with 'ePortal' highlighted by a black arrow. The main content area features a 'Welcome to the Northern Tioga School District Website' message and a 'Mission' statement.

Step 2: You will then see this screen, click on Continue to this website



The screenshot shows a security warning dialog box titled 'Certificate Error: Navigation Blocked'. It contains a red shield icon with a white 'X' and the text: 'There is a problem with this website's security certificate.' Below this, it lists three reasons for the error: 'The security certificate presented by this website was not issued by a trusted certificate authority.', 'The security certificate presented by this website has expired or is not yet valid.', and 'The security certificate presented by this website was issued for a different website's address.' A warning message states: 'Security certificate problems may indicate an attempt to fool you or intercept any data you send to the server.' At the bottom, it says: 'We recommend that you close this webpage and do not continue to this website.' Three options are provided: 'Click here to close this webpage.' (with a green checkmark), 'Continue to this website (not recommended).' (with a red X), and 'More information' (with a blue question mark). A black arrow points to the 'Continue to this website (not recommended)' option.

Step 3: Key in your login name and password (just like you do on your PC in your room)



Then you should see something similar to this screen. It will have your personal share and the school share available for your use.

