

Workplace Safety Committee Meeting Minutes

December 8, 2025

Attendance: Daren Bryant - Supervisor of Buildings & Grounds, Gina Miller – Student Services Secretary, Deb Johnson – NTSD Gifted Teacher, Kathy VanSchaick - NTSD Business Manager and Brittany Mondock – NTSD Administrative Assistant.

Absent: Christina Shenk- CV Secretary,

- Call to Order

The monthly meeting of the NTSD Workplace Safety Committee was called to order by Kathy VanSchaick at 8:01AM.

- Minutes from Prior Meeting

The minutes of the November Meeting were approved by the committee.

- Old Business – None

- Discussion Topics

- Northern Tioga Claims

- We had four claims reported regarding students biting staff, one resulted in half a day of missed work. The other claim was a custodian who was mopping and the mop got stuck and they fell forward.

- New Business- None

- Walkthrough of Clark Wood Elementary and the Administration Building

- CW

- The room near loading ramp that has popcorn machines needs to be sorted/organized.
 - Art room has several items on top of cabinets that need to be secured or removed.
 - Hallway 13/14 has tiles that are cracked.
 - Doorway O has a tile in cored that is severely cracked.
 - Music room has an extension cord that needs to be secured to floor.
 - G143 has a plant and bucket that need to be secured if stored that high.
 - Entrance off of hall 10 with paper rolls needs to be cleaned up.
 - G146, A132, A133, and A135 have items that are high on shelves that need to be removed or secured properly.
 - A145 has a shelf on top of a shelf that needs to be secured.
 - Faculty room has a ceiling tile that needs replaced.

- Next Meeting
 - The next meeting for the Workplace Safety Committee is scheduled for January 5, 2025, at 3:15 PM at the Business Office.
- Adjournment

The meeting was adjourned at 8:29am by Kathy VanSchaick.