

November 17, 2025

NORTHERN TIOGA SCHOOL DISTRICT
110 Ellison Road
Elkland, PA 16920

Minutes – Buildings & Grounds Committee Meeting
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The Northern Tioga School District Buildings & Grounds Committee met for a committee meeting in the Board Room at 110 Ellison Road, Elkland, PA 16920. The meeting was called to order by Superintendent Kaufman at 6:08 PM.

Board Committee Members in attendance: Greg Cummings, James Moyer, and Julie Preston.

Administrators Present: Superintendent Kaufman, Kathy VanSchaick, Matt Sottolano, Bill Butterfield, and Daren Bryant.

- Five Year Plan Review

Daren Bryant, Supervisor of Buildings & Grounds, reviewed a list of projects that were approved to be completed during the 2024/25 school year. It was noted that the modernization of elevator #3 at the Cowanesque Valley High School will be finished during the summer of 2026.

- Review of Possible 2025/26 Projects

The Board reviewed a list of potential projects that could be completed during the 2025/26 school year and funded through the Capital Reserve Account. These projects total approximately \$216,000.00 and will be placed on the December 2, 2025, board agenda for consideration.

It was noted that the district is working with Hunt Engineering on the replacement of the kitchen drain lines at the R.B. Walter Elementary/Williamson High School. This project is slated to start as soon as school is out in June 2026 and to be completed prior to the start of school in the fall.

The roof of the Clark Wood Elementary School/Administration Building has been experiencing some leaks and is under warranty until 2028. The passing of the recent state budget includes funding through the School Facility Improvement Grant, which the district will apply for if eligible. In the past, the district was successful in being awarded this grant for the replacement of the Westfield Area Elementary School roof.

- Page Turn on Proposed Athletic Facility Plan with Larson Design Group

The Board reviewed the plans/designs for the proposed athletic facility projects at the Cowanesque Valley High School and Williamson High School. Jennifer Rodgers from Larson Design Group was present and reviewed each page of the designs for both high schools with the Board and high school principals. The timeline for putting the project out to bid was also reviewed.

The district has been working with Delta Development Group and has applied for the RACP grant for the proposed athletic facility project. Mr. Kaufman noted that Teresa Sparacino from Delta Development Group informed him that now the state budget has been passed, Senate

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Democrats are advancing line items for the Capital Budget. It is hoped that this means awards for the grant will be announced soon or by the end of the year.

The meeting adjourned at 9:06 PM.

Brittany Mondock
Board Secretary