NORTHERN TIOGA SCHOOL DISTRICT
110 Ellison Road
Elkland, PA 16920

Minutes – September 8, 2025

1.0 OPERATIONS

1.1 Call to Order

The regular monthly meeting of the Northern Tioga School District Board of Directors was called to order by Greg Cummings at 7:01 PM.

1.2 Moment of Silence

Greg Cummings led a moment of silence.

1.3 Pledge of Allegiance

Greg Cummings led those present in the Pledge to the Flag.

1.4 Board Attendance: Board Members Present: Greg Cummings, Rod Butler, Denise Mack, Allison D'Haene, James Moyer, Kim Strauser, and Craig Stage. Absent: Ed Bonham and Julie Preston.

Administrators Present: Superintendent Kaufman, Kathryn Slavinski, Matt Sottolano, Daren Bryant, Bonnie Walker, William Butterfield, Kathy VanSchaick, Rebecca Koehler, and Jess Millard.

1.5 Student/Staff Recognitions & Presentations

Recognition of Northern Tioga School District, Tioga County Fair Participants
Principals recognized students from across the district that participated in the Tioga County Fair. Several students were in attendance.

Tenure and Professional Contract
The Superintendent, Mr. Millard, Mrs. Slavinski, and Mr. Butterfield recommend that the following Teachers, be granted tenure and issued a professional contract: Lauren Johnson, Justin Vasil, Chase Austin, and Taylor L'Amoureux.

1.6 Open Forum

Bob Goodrich, Osceola, PA.
Mr. Goodrich shared that he believes our district is filled with wonderful kids with families who support them. He also mentioned that the students who may not have that support are able to reply on our teachers and staff. He ended in a prayer.

1.7 Approval of Minutes

A motion was made by Allison D'Haene, seconded by Kim Strauser, to approve the monthly meeting minutes from the July 1, 2025, Special Meeting, August 11, 2025, Regular Meeting, and September 3, 2025, Buildings and Grounds Committee Meeting. All votes were affirmative. The motion carried.

1.8 Budget Transfers (Exhibit #2) - None

1.9 Approval of Bills (Exhibit #3)

A motion was made by Craig Stage, seconded by James Moyer, to approve bills as outlined in Exhibit #3. Roll Call Vote. All votes were affirmative. The motion carried.

1.10 Facility Use Permits & Conferences (Exhibits #4 & #5)

1.11 Information & Correspondence

2.0 REPORTS

2.1 Superintendent's Report

CVHS STEM Camp
Mrs. Courtney McCorkle and Mrs. Christina LaBarron held a STEM camp at CVHS, June 16-19. Students were able to participate in activities that included drone flying, robotics, virtual reality, and computer programming. The week concluded with a student showcase.

Fall Sports Participation
The board was provided with a report noting the numbers of students participating in fall sports across the district.

First Day of School
Mr. Kaufman shared that the district has had a great start to the school year.

Driver permit testing at CVHS and WHS
Mr. Kaufman shared that Cowanesque Valley and Williamson High Schols will be apart of a pilot program that allows students to take the computer-based testing portion of the driver permit process, at their high schools.

NYPUM (National Youth Program Using Minibikes)
Mr. Kaufman shared that the district has been approached by the commissioners about the possibility of partnering with the county to host a NYPUM-like program. The program has been gone for several years but was once offered to students across the county.

Summer Meal Program
Mr. Kaufman shared thanks to community volunteers and staff across the district, the summer meal program had one of its most successful summers since its start in 2014. 8098

lunches were served across 6 different sites, including CVHS. This program would not be possible to sustain without the support of the community volunteers.

Gas Lease
Lastly, Mr. Kaufman shared that the district was approached by a natural gas company working in the region with a gas lease opportunity. The superintendent and business manager will be consulting with the district solicitor before bringing a recommendation to the board.

2.2 Business Manager's Report

Monthly Reports – (Exhibits #6, #7, #9, #10, #11, and #12)
A motion was made by James Moyer, seconded by Kim Strauser, to approve the Payroll Rate Changes, Capital Reserve Report, Financial Report-None, Cash Investment Report, Student Activity Report, Cafeteria Bills and Report, and Transportation Changes, as outlined in Exhibits #6, #7, #9, #10, #11, and # 12. All votes were affirmative. The motion carried.

2.3 Buildings and Grounds Report

Daren Bryant prepared a report to provide the board with an update on the various projects that have been completed or are in progress throughout the district by the buildings and grounds team.

2.4 Grant Update

Rebecca Koehler shared that the district has received the Highmark Grant to help supply students with items like coats and boots again this year.

3.0 ACTION ITEMS- VOICE VOTE

3.1 Voice Vote (Exhibits #13, #14, and #15)

A motion was made by Allison D'Haene, seconded by Craig Stage to approve the following voice vote action items as outlined below and in Exhibits #13, #14, and #15. All votes were affirmative. The motion carried.

3.1.1 2025/2026 Co-Curricular Appointments (Exhibit #13)

3.1.2 Substitutes (Exhibit #14)

3.1.3 Retirements & Resignations: Nariah Stephens, Teacher's Aide Williamson High School, resignation effective August 26, 2025.

3.1.4 Approval of Volunteers: Gemini Templeman- Williamson High School Band, Kenny Windows- Williamson High School Soccer, Stacey Bower- Westfield Area Elementary School PTO, and Taite Couch-Williamson High School Soccer.

3.1.5 Approval of the 2025/2206 bell schedules for all schools. (Exhibit #15)

3.1.6 Discussion and Voting for 2025 PSBA Officers

- Leadership Positions up for Election: President Elect- Holly Arnold; Vice President- Matt Vannoy; Central Zone Representative-Julie Preston; Section C-1 Advisor- Duane Naugle; Insurance Trustees (Select Two)- Kathy Swope and Roberta Marcus.

3.1.7 Additional Vacancies During September- to interview and offer positions to successful candidates for any teacher, classified, or Act 93 vacancies that may occur between the September and October Board meetings. Those recommendations will be made to the Board at the regular September meeting. (This will eliminate the need to convene a special meeting.)

4.0 ACTION ITEMS- ROLL CALL VOTE

4.1 Roll Call Vote (Exhibits #16, #17, #18, #19, #20, #21, #22, #23, #24, #25, and #26)

A motion was made by Craig Stage, seconded by Denise Mack to approve the following roll call vote action items as outlined below and in Exhibits #16, #17, #18, #19, #20, #21, #22, #23, #24, #25, and #26. Roll Call Vote. All votes were affirmative. The motion carried with Denise Mack abstaining.

4.1.1 Emergency Certified Teacher Appointments; in accordance with the contractual agreement between the Northern Tioga School District and the Northern Tioga Education Association, pending the signing and approval of the Credit Reimbursement Agreement for Emergency Permit, and PDE approval; Haley Millard, Autistic Support Teacher, Clark Wood Elementary School, Step 1 Bachelors Degree, effective August 18, 2025.

4.1.2 Classified Appointments in accordance with the contractual agreement between the Northern Tioga School District and the Northern Tioga Education Support Professionals; Sophia Davis, 6.5 hours per day special education teacher aide, Williamson High School, $18.34/hour, effective August 25, 2025, Izabella Provorse, 6.5 hours per day special education teacher aide, Williamson High School, $17.32/hour, effective September 2, 2025, and Carey Starkweather, Payroll/Benefits Clerk, Administration Building, $21.50/hour, effective September 9, 2025.

4.1.3 Foster Grandparent Lunches- The superintendent and Mr. Millard recommend that board continue to fund the cost of the adult lunch for the classroom volunteers who volunteer in similar capacity as the Foster Grandparent program. The Foster Grandparent program was formerly sponsored by the Area Agency on Aging and was ended due to cuts in funding.

4.1.4 Approval of Title 1 Plans and Compacts (Exhibits #16, #17, #18, #19, #20, and #21)- Approval of all three schools 25/26 Title I Parent and Family Engagement

Plans and School Parent Guardian Student Compacts, as outlined in the Exhibits.

4.1.5 Approval of Turf Tank Agreement (Exhibit #22)- Approval of the 3-year contract with Turf Tank. The agreement will provide 2 robotic athletic fields and parking lot line painters. The agreement covers service, mechanical defects, system upgrades, and a supply of paint for each year of the contract.

4.1.6 Approval of K&C Communications Agreement (Exhibits #23 and #24)- Approval of the 7-year contract for the equipment covered under the agreement. The equipment covered are components of the district's bus and handheld radios and the bus GPS monitoring system.

4.1.7 Approval of Coordination Agreement with SAM, Inc. (Exhibit #25)

4.1.8 Policy Second Reading & Final Adoption- of proposed changes to the following policy: (Exhibit #26)- Policy 113.2- Behavior Support.

4 NEW BUSINESS

5 ANNOUNCEMENTS

5.1 Future Board Meetings

An executive session for purposes authorized by the Sunshine Act will be held after tonight's board meeting and may be held between tonight and the next Board meeting.

Regular Board Meeting– October 13, 2025, 7:00 PM
Work Session- September 22, 2025, 6:00 PM

5.2 Committee Meetings - None

6 **ADJORN**

6.1 Adjourn

A motion was made by Craig Stage, seconded by Rod Butler to adjourn. All votes were affirmative. The motion carried.

Adjournment was at 7:56 PM.

Brittany Mondock
Board Secretary

All documents as attachments to the minutes not contained herein are maintained in a separate file located in the Superintendent's Office.