

Workplace Safety Committee Meeting Minutes

July 1, 2025

- Attendance: Gina Miller (via phone), Secretary, and Christina Shenk, Secretary, Daren Bryant, Supervisor of Buildings and Grounds, and Deb Johnson, Teacher. Absent: Brittany Mondock, Administrative Assistant and Kathy VanSchaick, Business Manager.
- Call to Order
 - The monthly meeting of the NTSD Workplace Safety Committee was called to order by Gina Miller at 8:00 a.m.
- Minutes from Prior Meeting
 - The minutes of the meeting on June 13, 2025, were approved with no changes.
- Old Business – None
- Discussion Topics
 - Northern Tioga Claims: The injury reported was briefly discussed and deemed an accident. The employee received medical attention and is fine.
 - Risk Manger Newsletter Summer 2025 Edition was sent to all district employees.
 - New Business: Updates from Daren Bryant on work being performed within the district.
 - Sidewalk blocks throughout the district will be accessed and replaced as needed.
 - Concrete for various projects was not approved.
 - NTSD parking lots will be accessed for paving.
 - Fire alarms will be tested on the following dates and locations.
 - 07/07/25 Westfield Elementary School and Cowanesque Valley High School
 - 07/16/25 R.B. Walter Elementary School, Williamson High School, and Clark Wood Elementary School.
 - Cowanesque Valley will have ACE at their facility working on doors I & Z.
 - The elevator at Cowanesque Valley was inspected for its 5-year required state inspection and passed. The replacement arrow the Pepsi company is too purchase is still pending.
- August 2025 Walk Through Date
 - Tentative Walk-through schedule was provided to each member via email.
- Next Meeting

The next Safety Committee Meeting will be held at RB/WHs on August 13, 2025, at 8:00 a.m. at the RBW office.
- Adjournment

The meeting adjourned at 8:06 a.m. by Gina Miller.