

April 28, 2025

NORTHERN TIOGA SCHOOL DISTRICT
110 Ellison Road
Elkland, PA 16920

Minutes – Buildings & Grounds Committee Meeting
April 28, 2025

The Northern Tioga School District Buildings & Grounds Committee met for a committee meeting in the Board Room at 110 Ellison Road, Elkland, PA 16920. The meeting was called to order by Superintendent Kaufman at 5:15 PM.

Board Committee Members in attendance: Greg Cummings, Julie Preston, James Moyer, Ed Bonham, and Rod Butler.

Administrators Present: Superintendent Kaufman, Kathy VanSchaick, Matt Sottolano, and William Butterfield.

- Athletic Facility

Mr. Kaufman started the meeting by presenting the board with an updated cost breakdown for the proposed athletic facility project. The documents provided were the original budget from LeChase and the Larson Design Group (LDG) breakdown of costs. Greg Cummings noted that he believes that some of costs and construction management fees listed may not be needed. Therefore, the total project cost is comparable to the initial cost estimate provided.

The committee agreed to wait until the RACP application opens to start the project bidding process. It is anticipated that the RACP application will open in August/September.

Also, the committee agrees it is in our best interest to proceed with the recommendation from Delta Development Group (DDG) to apply for the RACP grant in a 2 phased approach. Further communication will be provided, after DDG, Mr. Kaufman, and Kathy VanSchaick attend their meetings in Harrisburg with Senator Yaw and Representative Owlett.

- Capital Projects

Mr. Kaufman explained that at the March Board meeting the board approved several 24/25 projects to be completed by and funded by the Capital Reserve Fund. As final quotes have been received for these projects, it has been noted that some are coming in under the original amounts approved by the Board in March. Mr. Kaufman proposed that we utilize the remaining funds already approved to complete replacing several doors at Cowanesque Valley High School that are not latching properly and pose a safety risk. He also noted that integration of doors on the new learning building at Westfield Area Elementary School could possibly be included as well. The committee agreed that additional project requests can be presented to the board at the May Meeting.

- Re-Seeding at Administration Building/Clark Wood Elementary

Mr. Kaufman provided the board with an update on the grub damage to the Elkland Complex. Reseeding of the property has been completed by employees of the district from this damage.

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The property will receive grub treatment next week and will continue treatment every 2 years to maintain the property.

The meeting adjourned at 5:40 PM.

Brittany Mondock
Board Secretary