

## Workplace Safety Committee Meeting Minutes

October 11, 2024

- ATTENDANCE: Daren Bryant- Supervisor of Buildings & Grounds, Gina Miller- RBW Secretary, Frank Nudd- Custodian, Brittany Mondock –NTSD Administrative Assistant.

ABSENT: Rachel Bullock- Teacher, Kathy VanSchaick- NTSD Business Manager

- Call to Order

The monthly meeting of the NTSD Workplace Safety Committee was called to order by Brittany Mondock at 8:07 AM in the Westfield Area Elementary School lobby.

- Minutes from Prior Meeting

The minutes from the September 20, 2024, Workplace Safety Committee meeting were approved with no changes.

- Old Business – None

- Discussion Topics

- Review of the Northern Tioga Workers Compensation Incidents: There were two claims received regarding a teacher and teacher aide that were kicked by a student, there was no loss of work from these instances.
- Walk Through of the Westfield Area Elementary School and Cowanesque Valley High School complex.

### WAES

- Art Room – cords hanging from ceiling.
- Paint chipping off of walls in Mrs. Wilson’s room.
- A107 – has several items high on a shelf that need secured.
- A116 – has a shelf in bathroom that needs secured or removed.
- Paint on upstairs doorway needs redone, as it is chipping.

### CVHS

- Cover on fire hydrant needed by Mrs. Millard’s room.
- Dishwashers filters need cleaned.
- Girls Locker-room hand-sink sprays water on wall.
- All heavy items on ledge near windows need removed or secured.
- Hallway elevator near hallway 3 has 3 recessed lights out.
- Tool cabinet in shop needs to be closed and locked when not in use.
- Hallway 3 has a light switch broken at op of the ramp.

- Next Meeting

The next meeting for the Workplace Safety Committee is scheduled for November 4, 2024, at 3:15 PM at the Business Office.

- Adjournment

The meeting was adjourned at 10:19 AM by Brittany Mondock.