

Workplace Safety Committee Meeting Minutes
November 25, 2019

- Attendance: Michelle Bloom, Custodian, Jeremy Freeman, Supervisor of Buildings & Grounds, Carey Starkweather, Secretary, Rachel Bullock, Teacher and Kathy VanSchaick, Business Manager.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 8:05 am at Westfield Area Elementary School.

- Approval of Minutes

The minutes from the September 9, 2019 Workplace Safety Committee Meeting were approved with no changes.

- Old Business – None

- Discussion Topics

- Jeremy Freeman – Kathy introduced Jeremy Freeman as the new Supervisor of Buildings & Grounds; he replaced Dennis Fitzwater.
- Review of Northern Tioga Claims – There were five claims received during the month October and November. The first two claims involved employees tripping over objects. In the second instance, the object was moved. The other claims involved a slipping on ice on the school grounds. The building principals were notified, this will allow them to monitor the application of ice melt. No loss of time was associated with any of the claims.

Other Business:

- Tentative Walk-Through Schedules

February 2020 – Wood/Admin
May 2020 – RBW/WHS

- Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for December 9, 2019 at 3:15 pm at the Business Office Conference Room

➤ Adjournment

A motion was made by Kathy VanSchaick, seconded by Michelle Bloom, to adjourn the meeting. The meeting adjourned at 9:21 am.