

**Workplace Safety Committee Meeting Minutes**  
**May 3, 2021**

- Attendance: Alyson Yerrick, Administrative Assistant, Michelle Bloom, Custodian, and Jeremy Freeman, Supervisor of Buildings & Grounds. Absent: Kathy VanSchaick, Business Manager and Rachel Bullock, Teacher.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Alyson Yerrick at 8:12 am at the R.B. Walter Elementary School main office.

- Approval of Minutes

The minutes from the April 6, 2021 Workplace Safety Committee Meeting were approved with no changes.

- Old Business – None

- Discussion Topics

Review of Northern Tioga Claims – There was one claim received during the month of April. The claim involved a teacher aide whose shoe got caught on a rug causing them to fall and injure their left hand. No loss of time was associated with the claim. Jeremy Freeman will look into where the rug was located and whether there is a continuing trip hazard.

Committee members conducted a walk-through of R.B. Walter Elementary School and Williamson High School. Alyson will forward the results to committee members and the building principals.

- Tentative Walk-Through Schedules

November 2020 – CVHS/WAES  
February 2021 – Wood/Admin  
May 2021 – RBW/WHS

- Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for June 7, 2021 at 3:15 pm in the business office conference room.

- Adjournment

The meeting adjourned at 10:15 am.