

March 25, 2024

NORTHERN TIOGA SCHOOL DISTRICT
110 Ellison Road
Elkland, PA 16920

Minutes – Buildings & Grounds Committee Meeting
March 25, 2024

The Northern Tioga School District Buildings & Grounds Committee met for a committee meeting in the Board Room at 110 Ellison Road, Elkland, PA 16920. The meeting was called to order by Superintendent Kaufman at 5:00 PM.

Board Committee Members in attendance: Greg Cummings and Ed Bonham. Absent: James Moyer

Administrators Present: Superintendent Kaufman, Kathy VanSchaick, Rebecca Koehler, and Daren Bryant.

- Westfield Area Elementary School Roof Project

The discussion started with the current state of the roof at Westfield Area Elementary School. Most of the damage from the roof leaks has been taken care of, however, further issues may arise during additional clean up. Daren Bryant mentioned that a decision would need to be made whether to repair or replace the roof in its current state. There will be a recommendation presented to the board to spend the \$976,863.00 to replace the full roof, by utilizing funds from the Capital Reserve and General Fund Accounts. The new roof will have a 20-year warranty. It was also discussed that this project could be reimbursed if we apply and are approved for the Public-School Improvement Grant as an emergency project.

- Window Project

There are several windows that need to be replaced at Clark Wood Elementary School and Williamson High School, as they are original to the buildings. There will be a recommendation to the board to approve the Scope of the project by Hunt Engineers in the amount of \$39,000.00 funded through the General Fund. Rebeca Koehler is looking to build this project into the Public-School Improvement Grant that requires the district to match 25%.

- Elevator Replacement

The newest elevator at Cowanesque Valley High School is no longer in working condition and is no longer under warranty. The cost to utilize the elevator manufacturer for repairs is too high in cost. Daren is in contact with another company to exhaust all repair efforts before a decision needs to be made to replace this elevator.

- Multi Facility Complex

Discussion continued regarding next steps on creating the potential multi-use facility. A meeting will be requested to work with Representative Clint Owlett to start the process in applying for the RACP Grant to help with this project. Also, Daren will be getting another estimate by adding a softball field at Williamson High School and Tennis Courts at Cowanesque Valley High School into the project.

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- 24/25 Projects

During the discussion on miscellaneous projects that are mapped for the 2024/2025 school year. It was decided a recommendation would be presented to replace the Fire Alarm Panel at Clark Wood Elementary School for \$22,571.00, by completing budget transfers from the Safety & Security Accounts to cover the cost.

The meeting adjourned at 5:55 PM.

Brittany Mondock
Board Secretary