

## **Workplace Safety Committee Meeting Minutes January 7, 2019**

- Attendance: Kathy VanSchaick, Business Manager, Alyson Yerrick, Administrative Assistant, Rachel Bullock, Teacher, and Michelle Bloom, Custodian. Absent: Dennis Fitzwater, Buildings & Grounds Supervisor.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 3:22 pm at the administrative building.

- Approval of Minutes

The minutes from the December 3, 2018 Workplace Safety Committee Meeting were approved with no changes.

- Old Business – None

- Discussion Topics

Review of Northern Tioga Claims – There was one claim received during the month of December. It involved a cafeteria employee who was burned on the forearm, wrist, and thumb by a steamer. The employee went to the nurse but no loss of time was associated with the claim.

Michelle reported that outside light bulbs at the administrative and Clark Wood Elementary School buildings have been changed. They are working on getting new cameras installed. Kathy noted that the district has received Part A of the PCCD grant we applied for. Part of these funds will be used to purchase new cameras.

- Tentative Walk-Through Schedules

February 2019 – Wood/Admin  
May 2019 – RBW/WHS

- Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for February 4, 2019 at 8:00 am at the administrative building where committee members will conduct a walk-through of the administrative offices and Clark Wood Elementary School.

➤ Adjournment

A motion was made by Kathy VanSchaick, seconded by Alyson Yerrick, to adjourn the meeting. All votes were affirmative. The motion carried. The meeting adjourned at 3:26 pm.