

**Workplace Safety Committee Meeting Minutes**  
**February 1, 2021**

- Attendance: Alyson Yerrick, Administrative Assistant, Michelle Bloom, Custodian, and Kathy VanSchaick, Business Manager. Absent: Jeremy Freeman, Supervisor of Buildings & Grounds and Rachel Bullock, Teacher.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 8:03 am in the Business Office.

- Approval of Minutes

The minutes from the January 7, 2021 Workplace Safety Committee Meeting were approved with no changes.

- Old Business - None

- Discussion Topics

Review of Northern Tioga Claims – There were no claims received during the month of January.

Committee members conducted a walk-through of Clark Wood Elementary School and the administration building. Alyson will forward the results to committee members and the building principal.

- Tentative Walk-Through Schedules

November 2020 – CVHS/WAES  
February 2021 – Wood/Admin  
May 2021 – RBW/WHS

- Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for March 10, 2021 at 10:00 am in the business office where committee members will receive their annual training.

- Adjournment

The meeting adjourned at 8:35 am.