

Workplace Safety Committee Meeting Minutes April 4, 2022

- Attendance: Kathy VanSchaick, Business Manager, Rachel Bullock, Kelly Sherman, Administrative Assistant. Absent: Michelle Bloom and Jeremy Freeman.

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee was called to order by Kathy VanSchaick at 3:22 P.M. in the Superintendent's Office.

- Approval of Minutes

Kelly will be sending the past meeting minutes for February 7, 2022 and March 9, 2022 to committee members. These were not previously sent due to the resignation of Alyson Yerrick.

- Old Business – None

- Discussion Topics

Review of Northern Tioga Claims – None
Annual Safety Training – Jeremy Freeman and Kelly Sherman need to take this ASAP.

Issues Noted from Clark Wood Elementary School Walk Through – Jess Millard, Principal, and Michelle Bloom, Custodian, reviewed rooms A133, F122, B149, B176, D109, A132, and A142 (some items moved/removed). The rug in room G145 was removed from the shelf and lowered. Requests have been sent to maintenance for the following repairs: Fix door handle in Library, Hallway 15 and 2 fire extinguisher covers need fixed, and broken tile in Gym area. Request to custodial: Please keep closet/storage rooms closed/locked when not in use.

Kelly Sherman was appointed as Safety Committee Secretary.

- Tentative Walk-Through Schedules

November – CVHS/WAES
February – Wood/Admin
May – RBW/WHS

- Next Meeting

The next meeting of the Workplace Safety Committee has been scheduled for May 2, 2022 at 8:00 A.M. at RBW Office to conduct RBW/WHS Walk Through. Rachel will not be able to attend this meeting.

➤ Adjournment

The meeting adjourned at 3:28 P.M.