



# NTIC Wellness Program FAQ:

**How Do I Register?** : To get registered with the Health Advocate portal, visit <https://members.healthadvocate.com/> . You will first be asked to select your organization: NTIC (Northern Tier Insurance Consortium). From there, you will then select the “Register Now” box. You will enter your information accordingly which will then allow you to create a username and password. Every individual will have their own account. **REMINDER:** You need to sign up using your LEGAL name. Whatever your name is listed as with your insurance is what the system will use to identify you as an eligible employee or not.

- **Returning Participants:** You will use the same credentials to login as you had in the past. You **do NOT** need to create a new account for the new program year.

**How Do I Receive Points?** : To receive points for the program, there is a list of activities you can participate in and an associated point value with each activity. Several activities (i.e., Annual Physical, Dental, Vision, etc.) have a verification form that must be completed. You will upload those verification forms to your Health Advocate portal. All completed activities must take place within the one year program timeframe. You have until May 31<sup>st</sup>, 2024 to obtain your points.

**What Do I Do With My Completed Verification Forms?** : Once you have completed a verification form, you will then upload the form to your Health Advocate portal. To do so, from your Health Advocate account home page: Well-Being —> Rewards —> Scroll to find the appropriate activity —> Select the ‘Upload’ button and upload the document of your choice.

**\*ALL VERIFICATION FORMS CAN BE LOCATED ON THE NTIC WELLNESS WEBSITE:**

<https://ntic.iu17.org/>

- You may also use: After-Visit Summary, Receipt, Dr. Note

**Health Advocate Customer Support:**

888-493-5522

[answers@HealthAdvocate.com](mailto:answers@HealthAdvocate.com)