NORTHERN TIOGA SCHOOL DISTRICT WORKPLACE SAFETY POLICY STATEMENT

Safety Policy Statement

It is the policy of the Northern Tioga School District to protect the safety and health of our employees. Injury and illness losses from accidents are needless, costly and completely preventable. Our company has established a Workplace Safety Program that will help us prevent injury and illness due to hazards. Employee involvement at all levels of the company is critical for us to be successful in this effort. To accomplish this task, a joint worker/management safety committee has been established. Its purpose will be to bring workers and management together in a non-adversarial, cooperative effort to promote safety and health in the workplace. This safety committee will assist Northern Tioga in making recommendations for change.

Management

Management's responsibility is the prevention of injury and illness accidents, because management is held accountable for all issues under their span of control. Management provides direction and full support to supervision and employees regarding all safety and health procedures, job training and hazard elimination practices. We must keep fully informed on safety and health issues throughout the company in order to constantly review the effectiveness of our safety and health program.

Supervision

Supervisors are directly responsible for supervising and training their workers. This includes proper procedures, work practices and safe methods to do the job. Supervisors must enforce company rules and take immediate corrective action to eliminate hazardous conditions and practices. They will not permit safety to be sacrificed for any reason. In addition, they will be held accountable for all safety and health issues.

Employees

Each employee, regardless of their position within the company, is expected to cooperate in all aspects of the company's safety and health program. Some major points of our company safety and health require that:

- 1. Accidents must be reported immediately to your supervisor.
- 2. Required personal protective equipment must be worn by all employees. There are no exceptions.
- 3. Hazardous conditions or other safety and health concerns must be reported to your supervisor immediately.
- 4. Employees participate in safety committee activities and support safety committee membership.

- 5. If everyone does their part by doing what is necessary to ensure workplace safety and health, we will all benefit.
- 6. No job is so important that we cannot take time to do it safely.

Safety Committee

The safety committee consists of management and employee representatives who have an interest in the general promotion of safety and health for Northern Tioga School District. The committee is responsible for making recommendations on how to improve safety and health in the workplace. They have been charged with the responsibility to define problems and remove obstacles to accident prevention; to identify hazards and recommend corrective actions; to help identify employee safety training needs and establish accident investigation procedures for our company.

Signed

Board President

Date 2-8-10