

Workplace Safety Committee Meeting Minutes
March 6, 2017

- Attendance: Rachel Bullock, Teacher; Dale Crans, Maintenance; Wanda Erb, Business Manager; and Kathy VanSchaick, Administrative Assistant. Absent: Michelle Bloom, Custodian

- Call to Order

The monthly meeting of the Northern Tioga School District Workplace Safety Committee Meeting was called to order by Wanda Erb 2:21 pm at the Administrative Building.

- Approval of Minutes

The minutes from the February 6, 2017 Workplace Safety Committee Meeting were approved with no changes.

- Old Business - none

- Discussion Topics

Review of Northern Tioga Claims – none

The committee is in the process of reviewing a sample walk through checklist and a sample investigation form. It was decided to review both of these forms over the summer months when there is more time. The goal is to have these ready for next school year.

- Clark Wood/Administrative Building Complex Walk Through

Committee members conducted a walk through of the Clark Wood/Administrative Building complex at the last meeting. No major findings were noted. Kathy has shared the results with the committee and building principal.

Mr. Crans noted he has concerns with the slides at the Westfield Area Elementary School. The metal steps are deteriorated and he feels they are a safety issue. He would like to board the slides off until the new slides come in and they are replaced. The slides are in the 2017/2018 budget to be replaced. He also noted that there is a slide at the R.B. Walter Elementary School due for replacement that has cracks in it and has been boarded up until it can be replaced for safety reasons.

- Next Meeting

The next meeting of the safety committee has been scheduled for April 3, 2017, at

3:15 pm in the superintendent's office.

➤ Adjournment

A motion to adjourn was made by Kathy VanSchaick, seconded by Wanda Erb to adjourn the meeting. All votes were affirmative. Motion carried. The meeting adjourned at 3:39 pm.