

NORTHERN TIOGA SCHOOL DISTRICT

110 Ellison Road
Elkland, PA 16920

Minutes – Buildings & Grounds Committee Meeting
March 20, 2017

The Northern Tioga School District Board Building & Grounds Committee met for a committee meeting in the board room at 110 Ellison Road, Elkland, PA. The meeting was called to order by Superintendent Dr. Barnes at 6:03 PM.

Board Committee Members in attendance: Greg Cummings and Jean Kohut. Absent: Ed Bonham.

Administrators Present: Diana Barnes, Amy Coots, Wanda Erb, Dan Fie, Kris Kaufman, Jess Millard, and Matt Sottolano. Elementary Principals were not required to attend.

Also present were Dale Crans, head maintenance, and Darin Rathbun and Mike Jones of Hunt Engineering.

Update on 2017/2018 Project Schedule

Mrs. Erb noted that items from the regular 2017/2018 budget are normally ordered on or after July 1. The 2017/2018 project list was approved by the Board at a prior meeting. If the district waits until July 1 to order items needed for the projects this could hold up the projects from getting completed in a timely manner. Mrs. Erb would like to put this issue on the meeting agenda for the Board to act upon at the March 27, 2017 special meeting. If approved, needed materials could be ordered in advance of July 1 and be here in time to get the projects started. This would also help Mr. Crans to start contacting contractors to get on their schedules for various projects.

Mike Jones of Hunt Engineering noted that the proposed schedule for the 2017/2018 projects is as follows:

April 3, 2017 – advertise projects
April 6, 2017 – bid specs and documents available
April 20, 2017 – pre bid meeting
May 3, 2017 – bid opening

Bids will then be submitted to the Board for consideration at the regular May 8, 2017 meeting for consideration.

Phasing Option B

Committee members reviewed the revised list of items to be included in a potential building project. It was noted that the gang bathrooms at the high schools were added due to the recent issues at the Williamson High School. Mr. Crans will arrange to have all gang bathrooms in the district scanned to determine if others will need repair work as well. Also added to the project list was renovation of the girl's locker room, canopy at the office entrance, and a canopy for the gymnasium entrance at the Williamson High School. Various items involving work at or on the soccer field at the Williamson High School were deleted.

Fire alarm systems were also discussed, and it was noted by Mr. Crans that not all systems will need to be totally replaced, but only updated to be in compliance with current building code. It is anticipated that the estimated amounts listed will be much less when the work is completed.

Next Steps

Hunt Engineering reviewed three possible design options with dates for each option. The committee decided to take option 2 to the Board for consideration. This option would allow for construction to begin in the summer of 2018 if a building project is approved. Hunt Engineering will present the project to the Board at the special meeting scheduled for March 27, 2017. Les Bear will also be present to review possible funding options.

The committee discussed the need to hire a construction manager for the project, if approved. Hunt Engineering would take part in this process and recommend possible companies. Hunt will also take the lead in making sure the district is in compliance with the PlanCon process.

The discussion for a construction manager for the 2017/2018 projects taking place this summer was also discussed. It was noted that a decision for this will need to be made in the next couple months.

The meeting adjourned at 7:22 PM.

Kathy VanSchaick
Board Secretary