

NORTHERN TIOGA SCHOOL DISTRICT

110 Ellison Road
Elkland, PA 16920

Minutes – Buildings & Grounds Committee Meeting January 5, 2017

The Northern Tioga School District Board Building & Grounds Committee met for a committee meeting in the board room at 110 Ellison Road, Elkland, PA. The meeting was called to order by Superintendent Dr. Barnes at 6:01 PM.

Board Committee Members in attendance: Ed Bonham, Greg Cummings, and Jean Kohut.

Administrators Present: Diana Barnes, Amy Coots, Wanda Erb, Dan Fie, Kris Kaufman, Jess Millard, and Matt Sottolano. Cheryl Sottolano and Amy Wood were not required to attend as discussions did not pertain to their buildings.

Also present were Dale Crans, head maintenance and Mike Jones of Hunt Engineering.

Discussion of 2017/2018 Project

At the last committee meeting, a list of 2017/2018 budget projects was approved in the amount of \$2,114,567.00 to be funded through the Capital Reserve. Included on this list was a sidewalk project at the R.B. Walter entrance and Williamson gym entrance in the amount of \$12,300.00. Mr. Crans would like to remove this item from the list in the event a building project is done in the future. This could be included in such a project. Also discussed was the addition of the renovation of the former science room at Clark Wood which was previously removed from the list. Mr. Crans feels this could be done for approximately \$5,000.00 and would like to add this item back to the list of projects.

Cowanesque Valley High School tennis courts are included in the 2017/2018 list at a cost of \$184,500.00. Mr. Crans noted that he received an updated quote of \$220,000.00 plus electrical costs to reconstruct the tennis courts at their current location. The other option is to move the tennis courts to a safer location at a cost of \$260,000.00 plus electrical costs. After much discussion about the tennis courts and their current location, which is congested and unsafe, the committee agreed to the relocation of the tennis courts and to put this on the 2017/2018 project list at cost of \$300,000.00. Dr. Barnes noted that it may be possible for the district to seek donations from local trusts and other sources to assist with the cost of the tennis courts. Mr. Crans noted that the current tennis courts were built in 1998 at a cost of \$104,000.00 plus an additional \$27,000.00 for electrical services. He also noted that the courts were repaired in 2015 at a cost of \$32,000.00. Anticipated life span of tennis courts is approximately 15-20 years.

With the above revisions to the list of 2017/2018 budget projects the total is now \$2,222,767.00. This will be submitted to the full Board at their regular January 9, 2016 meeting for consideration and approval. An updated list is attached.

Future Plans

Dr. Barnes noted that the district needs direction from the Board as to future plans. Do future plans include looking at building needs only, educational spacing only, or both? Either way the district moves forward, it will probably entail borrowing funds. Committee members felt that both areas need to be addressed.

Dr. Barnes and Mrs. Erb recently discussed educational spacing with the high school principals. Both Mr. Kaufman and Mr. Sottolano reviewed options to address educational spacing using options from the

Hunt Building Condition Survey. By keeping some options listed in the survey, removing some options, and revising other options the district can eliminate some of the proposed costs in the amount of \$1.5 million and still address the spacing issues.

For Williamson: The items discussed (as itemized in the Hunt Study) were item numbers: WS-A57, WS-A59, WS-A60, and WS-A61. By not adding the addition for the office, not renovating the current office and library, adding 3 additional classrooms and minimal renovations to office space and entrance, and completing the other items outlined in the Hunt Study under educational space needs, the administration feels that educational programs can be improved and the necessary space increases met.

For Cowanesque: The items discussed (as itemized in the Hunt Study) were item numbers: CV-A50, CV-A52, and CV-A54. By not moving the art room, minimal renovations of the entire current office space and library, and completing the other items outlined in the Hunt Study, the administration feels that educational programs can be improved and the necessary space increases met.

Hunt will prepare updated information/costs regarding the educational spacing component for the next committee meeting scheduled for January 25, 2017. Mr. Crans will prepare updated information on the buildings and grounds component as well.

Future Meeting Agendas

The committee will also need to review the building and grounds recommendations from the Hunt Building Condition Survey and decide what items need to be addressed. Dr. Barnes noted that the recommendations need to be reviewed and considered, but that the district also needs to be financially feasible.

Future Meeting Dates of the Committee

Committee meetings scheduled for January 12 and 19, 2017 were cancelled due to members having other obligations.

Additional committee meetings have been scheduled for January 25, 2107 and February 7, 2017 beginning at 6:00 PM.

The meeting adjourned at 7:42 PM.

Kathy VanSchaick
Board Secretary

2017-18 Budget Projects - Funded Through Capital Reserve

Exhibit #15 Revised

Health & Safety or ADA Item

| 17/18 | Bld. | NOTE | Hunt # | Project Description | Budget | w/23% Soft Cost |
|-------|------|----------------|--------|--|---------|-----------------|
| X | CVHS | | CV-A18 | Countertop in Home Ec | 7,500 | 9,225 |
| X | CVHS | Hunt | CV-A49 | Build a Pole Barn/Building for Sawmill Area on Lower Side of Shop 60X80X12 | 100,000 | 123,000 |
| X | CVHS | State Contract | CV-FS5 | Replace the Milk Cooler | 3,500 | 4,305 |
| X | CVHS | State Contract | CV-FS6 | Replace Steamer | 3,500 | 4,305 |
| | | | | Relocation of Tennis Courts (Note the Budget & Soft Cost Amounts are the same due to recent update of numbers that includes 15% soft costs.) | | |
| X | CVHS | Outside Vendor | CV-L14 | | 300,000 | 300,000 |
| X | CVHS | | CV-L15 | Tennis Court Light Pole | 2,600 | 3,198 |
| X | CVHS | | CV-L23 | West Face of Gymnasium | 1,200 | 1,476 |
| X | CVHS | | CV-L25 | Front of Building Minor Maintenance | 1,200 | 1,476 |
| X | CVHS | Hunt | CV-L40 | Football lighting electrical issues on poles and shed | 10,000 | 12,300 |
| X | CVHS | Hunt | | Funds for paving to keep "patched" | | 20,000 |
| X | RBW | Hunt | RB-A20 | Block Deterioration | 75,000 | 92,250 |
| X | RBW | State Contract | RB-A8 | Replace Divider Curtain | 35,000 | 43,050 |
| X | RBW | Hunt | RB-E14 | Provide Parking Lot Lighting To Include Cameras | 45,000 | 55,350 |
| X | RBW | Hunt | RB-L1 | Asphalt Pavement, Playground Area | 48,000 | 59,040 |
| X | RBW | Hunt | RB-L2 | Asphalt Walkway to Playground Area | 22,000 | 27,060 |
| X | Wood | | CW-A41 | Look at Making A131 a Clear Floor Room - Science Rm. | 4,065 | 5,000 |
| X | RBW | Hunt | RB-L3 | Concrete Walkway at Entrance W | 18,000 | 22,140 |
| X | RBW | Hunt | RB-L4 | Storm water Inlet Grates | 6,500 | 7,995 |
| X | RBW | State Contract | RB-L5 | Playground Swing Mats | 6,000 | 7,380 |
| X | WAES | State Contract | WA-A14 | Replace 1/2 of all the remaining class room carpets to VCT tile | 60,800 | 74,784 |
| X | WAES | State Contract | WA-A5 | Replace Curtain | 30,000 | 36,900 |
| X | WAES | | WA-A9 | Replace drinking fountains to make them ADA compliant | 9,000 | 11,070 |
| X | WAES | State Contract | WA-FS2 | Serving Line | 22,000 | 27,060 |

2017-18 Budget Projects - Funded Through Capital Reserve

Exhibit #15 Revised

Health & Safety or ADA Item

| 17/18 | Bid. | NOTE | Hunt # | Project Description | Budget | w/23% Soft Cost |
|-------|------|----------------|--------|---|-----------|-----------------|
| X | WAES | State Contract | WA-FS3 | Replace the Milk Cooler | 3,500 | 4,305 |
| X | WAES | | WA-L20 | Trim and/or Remove Damaged Trees | 4,000 | 4,920 |
| X | WAES | State Contract | WA-L21 | Playground Swing Mats | 6,000 | 7,380 |
| X | WAES | Hunt | WA-M9 | Provide Back Flow Prevention | 5,000 | 6,150 |
| X | WHS | | WS-A15 | Update Drinking Fountains to be ADA | 10,000 | 12,300 |
| X | WHS | State Contract | WS-A44 | Partial Roof Restoration (20 year warranty) | 582,500 | 716,475 |
| X | WHS | Hunt | WS-A57 | Fix/Replace Wallpaper in Auditorium | 30,000 | 36,900 |
| X | WHS | State Contract | WS-A58 | Replace Wall Pads in Gym | 16,000 | 19,680 |
| X | WHS | State Contract | WS-A59 | Replace Interior Doors in Auditorium (5 doors) | 4,000 | 4,920 |
| X | WHS | Hunt | WS-E17 | Provide Additional Site Lighting with cameras | 43,000 | 52,890 |
| X | WHS | State Contract | WS-FS4 | Replace Quart Mixer | 18,000 | 22,140 |
| X | WHS | State Contract | WS-FS5 | Replace Dish Machine | 30,000 | 36,900 |
| X | WHS | State Contract | WS-FS6 | Replace Mixer | 5,500 | 6,765 |
| X | Wood | | CW- | Install a Batting Cage Near Softball Field | 3,200 | 3,936 |
| X | Wood | State Contract | CW- | Upgrade Cameras and DVRs | 30,000 | 36,900 |
| X | Wood | State Contract | CW-A19 | Replace Carpet (Hallways and also Grind the Floor Smooth) - 1/2 Of Carpet | 48,000 | 59,040 |
| X | Wood | State Contract | CW-A22 | Replace Bathroom Stalls | 12,000 | 14,760 |
| X | Wood | | CW-A29 | Replace Café Tables 12 x 1,700 | 20,400 | 25,092 |
| X | Wood | | CW-A40 | Replace Overhead Door | 4,000 | 4,920 |
| X | Wood | | CW-A42 | Replace Faulty Glass in Greenhouse | 9,000 | 11,070 |
| X | Wood | | CW-A43 | Replace Faulty Glass in the Admin Lobby Area | 5,000 | 6,150 |
| X | Wood | State Contract | CW-A45 | Replace Classroom Door Handles to Intruder Function | 40,000 | 49,200 |
| X | Wood | State Contract | CW-FS1 | Replace Dishwasher | 15,000 | 18,450 |
| X | Wood | State Contract | CW-FS2 | Steam Jacketed Kettle | 60,000 | 73,800 |
| X | Wood | Hunt | CW-L8 | Concrete Sidewalk Repairs | 32,000 | 39,360 |
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| | | | | Totals for 2017-18 Projects | 1,846,965 | 2,222,767 |